



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 7/22/2014

Agenda Placement: 7F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Airport
REPORT BY: Kathy Wagenknecht, Staff Services Analyst II - 259-8683
SUBJECT: Professional Services Agreement with Commercial Power Sweep, Inc.

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Commercial Power Sweep, Inc. for a maximum of \$10,000 for the term July 22, 2014 through June 30, 2015 with an automatic one-year renewal at the end of each Fiscal Year.

EXECUTIVE SUMMARY

Staff recommends approval of and authorization for the Chair to sign a Professional Services Agreement with Commercial Power Sweep, Inc. to provide street sweeping of roads located within County Service Area No. 3.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Service Area No. 3
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	To provide street sweeping services for parcels located in Zone 3. This is consistent with the Service Plan for County Service Area No. 3 for 2014-2015 which states that services may be provided through a contract with an outside vendor.
Is the general fund affected?	No

Future fiscal impact: Sufficient funds have been included in the FY 2014-2015 budget. The agreement provides for an automatic renewal at the end of each fiscal year for a maximum of \$10,000 per fiscal year under the same terms and conditions. This amount will be reflected in future fiscal year budgets.

Consequences if not approved: The County would be unable to provide the required street sweeping services authorized by Resolution No. 2014-67 for County Service Area No. 3.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

County Service Area (CSA) No. 3 was formed by the Napa County Board of Supervisors in 1979 as a mechanism for providing certain extended governmental services to the unincorporated area surrounding the Napa County Airport. In 1994, the Board added street sweeping as one of the extended services that would be provided by CSA No 3. The cost of street sweeping is apportioned to each property within CSA No. 3 in proportion to the special benefit each property receives from the improvements.

Because of the large zone receiving street sweeping services and increased road development, it became necessary to hire a company with heavy duty sweeping capabilities. According to staff research, Commercial Power Sweep, Inc. is still the only local sweeping company with street sweeping capabilities using brooms and gutter brooms rather than just vacuum equipped trucks. Commercial Power Sweep, Inc. has provided efficient and reliable service to County Service Area No. 3 in the past. They are also readily available for emergency street sweeping with a quick response time.

Funding has been included in the FY 2014/2015 CSA No. 3 Budget.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leanne Link