



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 7/21/2020

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JULIE BAPTISTA - Chief Probation Officer
Probation

REPORT BY: Ferlyn Buenafe, Staff Services Manager - 707.253.4126

SUBJECT: Agreement with Doris Pick, Ph.D., Amendment No. 2

RECOMMENDATION

Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 180163B with Doris Pick, Ph.D., doing business as Fox, Pick and Associates, to extend the term, with no increase in the contract maximum of \$35,000, for the term July 1, 2020 through June 30, 2021 to perform pre-employment peace officer candidate psychological screening examinations.

EXECUTIVE SUMMARY

This Amendment No. 2 extends the term an additional year with two, auto one-year annual renewals for Probation to obtain pre-employment peace officer candidates psychological screening examinations and psychological assessments for Probation clients.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Probation
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Probation has worked with Dr. Pick since FY 2007-2008 and she is very familiar with the Probation Department's vision and assures staff will be a good fit. She understands the role of a peace officer and

uses this knowledge in her evaluations and recommendations.

Is the general fund affected? Yes

Future fiscal impact: Funds will be budgeted accordingly in future fiscal years.

Consequences if not approved: Pre-employment psychological screening examinations are a mandatory step in the selection process of peace officer positions. A psychiatric evaluation assessment for Probation clients is performed to help diagnose any number of emotional, behavioral, or developmental disorders to assist in case management.

Probation does not have the resources or expertise to conduct psychological evaluations.

County Strategic Plan pillar addressed: Effective and Open Government

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 2019, the Board approved Amendment No. 1 to include psychological fitness-for-duty assessments for current employees as needed for the Human Resources Division. This Amendment No. 2 removes this service as it is no longer needed by Human Resources by this vendor and extends the contract through June 30, 2021.

Dr. Pick is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss