



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday July 21, 2015 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

A. Clerk of the Board requests approval of minutes from:

1. Special meeting April 21, 2015 (All Supervisors present); and
2. Regular meeting April 21, 2015 (All Supervisors present).

4. PRESENTATIONS AND COMMENDATIONS**5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS**Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 7154 with BI Incorporated to provide a 52-week Domestic Violence Program and a 4% increase in the Daily Client Fee and Global Positioning System pricing with no change to the maximum amount.

Public Safety

- B. Sheriff requests approval of and authorization for the Chair to sign a revenue agreement with the City of Calistoga for a maximum hourly rate of \$84.70 for the term June 20, 2015 through June 30, 2016 to fund a Deputy Sheriff II to assist with the City's Police Department on an as needed basis.

Community Resources & Infrastructure

- C. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign Amendment No.1 to Agreement No. 7370 with Mochizuki & Associates amending the scope of work to include inspection of vineyards, including assessing pest risk on abandoned or neglected properties, and providing consultation in the area of pest management with no change to the maximum contract dollar amount.
- D. Agricultural Commissioner/Sealer of Weights and Measures requests approval and authorization for the Chair to sign an agreement with the California Department of Food and Agriculture (CDFA) for a maximum of \$2,800 for the term July 1, 2015 through June 30, 2016 for the reimbursement of production site inspections and site inspections at Certified Farmer's Markets.

- E.** Director of Library Services and Community Outreach requests authorization to accept an American Library Association (ALA) grant in the amount of \$3,000 for the Latino Americans: 500 Years of History project.
- F.** Director of Planning, Building, and Environmental Services requests the following actions concerning the collection and processing of solid waste and recyclables pursuant to the Franchise Agreement No. 6431 between the County and Napa County Recycling & Waste Services, for the Unincorporated Area of Garbage Zone One, Southern Napa County:
1. Approval of and authorization for the Chair to sign Amendment No. 1 of the Memorandum of Understanding between the County of Napa and City of Napa (referred to as Napa County Agreement No. 6430 and Napa City Agreement No. 8782) in which City agreed to accept curbside recyclables and yardwaste collected in County Garbage Zone 1 by County Contractor (NCRWS) and County Staff.
 2. Approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6431 with Napa County Recycling & Waste Services extending the current base term from November 30, 2015 to December 31, 2015 and establishing four (4) one-year contract extensions.
- G.** Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Lease Agreement No. 7456 with Robert C. Jessell and Suzanne M. Jessell, Trustees of Robert C. Jessell and Suzanne M. Jessell Revocable Trust; Stephen C. Patterson, Trustee of the Stephen C. Patterson Exempt Trust, created under the Evy Patterson Revocable Trust; Robert Adam Patterson, Trustee of the Robert A. Patterson Exempt Trust, created under the Evy Patterson Revocable Trust for space located at 1814 Soscol Avenue, Napa, extending the term through June 30, 2016 with an option to automatically renew for additional periods of one month thereafter until terminated by either party giving sixty (60) days written notice and increasing the monthly rental fee by \$81 per month, for a new maximum monthly amount of \$2,757 to continue to house and operate the Program Integrity Unit and portions of the Workforce Investment Act Program for the Health and Human Services Agency.
- H.** Director of Public Works requests the approval of a sole source purchase from GE Energy Power Conversion USA Inc., of Pittsburgh, PA of two (2) GEM80-500 Logic Controllers pursuant to Napa County Code Section 2.36.090 in the amount of \$23,126.30

General Admin & Finance

- I.** Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Internal Audit Executive Summary for the review completed on County-wide payroll user security roles and overtime.
- J.** Auditor-Controller requests the Board approve, and instruct the Clerk of the Board to file the Report on the External Quality Assessment of Napa County's Internal Audit Section for the period of July 1, 2008 to June 30, 2013.

- K. County Counsel requests adoption of a resolution authorizing the Napa Valley Unified School District to borrow funds for Fiscal Year 2015-2016 and for the issuance and sale of 2015-2016 Tax and Revenue Anticipation Notes (TRANS) in a principal amount not to exceed \$20,000,000.
- L. Acting Director of Human Resources and Chief Information Officer request the adoption of a resolution amending the Departmental Allocation List as follows, effective July 21, 2015, with no net increase in full time equivalents and no net increase to the General Fund:
1. Delete one (1.0 FTE) Staff Services Manager; and
 2. Add one (1.0 FTE) Supervising Staff Services Analyst.
- M. Consideration and adoption of a resolution of Findings of Fact and Decision on Appeal regarding the appeal filed by Eric Titus – Lee E. Titus and Sons Vineyard (Titus Appeal), and taking no action on the appeal filed by Ginny Simms (Simms Appeal), to a decision by the Planning Commission on March 4, 2015 to approve the Melka Winery application for a use permit (P14-00208-UP) and variance (P14-00209-VAR) to establish a new 10,000 gallons per year winery with 1) daily tours and tastings for five persons maximum per weekday and seven persons maximum per weekend and a maximum of 30 persons per week by appointment only; 2) conversion of an existing 2,309 square foot barn to winery uses; 3) construction of a new 2,675 square foot building with a 500 square foot open breezeway; 4) construction of an 875 square foot covered crush pad; 5) on premise consumption in the hospitality building of wines produced on site in accordance with Business and Professions Code Sections 23358, 23390 and 23396.5 (also known as AB 2004 (Evans Bill)); 6) two 30 person marketing events annually; 7) one 100 person auction event annually; 8) connection to an existing domestic wastewater treatment and disposal system; 9) a hold and haul system for process wastewater; 10) a 20,000 gallon water storage tank and pump house; 11) an improved 20 foot driveway access in accordance with Napa County Road and Street Standards; 12) construction of seven parking spaces; and 13) five or fewer employees. A variance was also approved to allow a new structure to encroach 435 feet into the required 600 foot setback from Silverado Trail. The 10.68 acre project site is located approximately 200 feet north of Deer Park Road and within the Agricultural Watershed (AW) Zoning District at 2900 Silverado Trail, St. Helena (APN: 021-352-041).
ENVIRONMENTAL DETERMINATION: Consideration and possible adoption of Categorical Exemptions. Pursuant to the California Environmental Quality Act ("CEQA"), Section 15301 [See Class 1 ("Existing Facilities")]; Section 15303 [See Class 3 ("New Construction or Conversion of Small Structures")]; and Section 15304 [See Class 4 ("Minor Alterations to Land")], which may be found in the guidelines for the implementation of the CEQA. The project site is not included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5.
(CONTINUED FROM JULY 14, 2015)

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS**A. 9:00 AM**

Recess to the Board of Equalization meeting (See BOE Agenda).

B. 9:35 AM PUBLIC HEARING

Auditor-Controller and Director of Corrections requests adoption of a resolution setting the Jail Access Fee imposed by Government Code Section 29551(b) and setting the Arrestee Fee imposed by Government Code Section 29550(c) through (e), for Fiscal Year 2015-2016.

C. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

10. ADMINISTRATIVE ITEMSGeneral Admin & Finance

- A. County Executive Officer and Clerk of the Board request discussion and acceptance of a 2016 Board of Supervisors meeting calendar.
- B. Director of Housing and Intergovernmental Affairs to provide an update and seek discussion and possible direction on the Napa Pipe Development project.

11. LEGISLATIVE ITEMS**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION****A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 case)

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: County Executive Officer

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, AUGUST 11, 2015 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON JULY 17, 2015 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board