



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 7/21/2015

Agenda Placement: 10A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Leanne Link for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Gladys Coil, Administrative Manager-Clerk of the Board - 253-4196
SUBJECT: Approval of 2016 BOS meeting calendar

RECOMMENDATION

County Executive Officer and Clerk of the Board request discussion and acceptance of a 2016 Board of Supervisors meeting calendar.

EXECUTIVE SUMMARY

The Napa County Board of Supervisors Rules of Conduct of Business state, "Regular meetings of the Board of Supervisors shall begin at the time, date and place specified on the calendar adopted at or before the last meeting in December." The proposed calendar generally follows past practices of the Board of Supervisors.

The Board can adopt this calendar as presented, or make any revisions as appropriate.

PROCEDURAL REQUIREMENTS

1. Staff reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Napa County Board of Supervisors Rules of Conduct (Bylaws) state, "Regular meetings of the Board of Supervisors shall begin at the time, date and place specified on the calendar adopted at or before the last meeting in December." The proposed calendar follows past practices of the Board of Supervisors.

This Calendar is based largely on the following:

- | Board meetings are usually not held during weeks where there is an official County holiday on Monday.
- | Board meetings are generally not held during the NACo conference which is scheduled for February 20-24, 2016.
- | Budget hearings are typically held in June and involve a regular Board meeting day and the immediately preceding Monday. For 2016, June 13 and 14 are proposed, with final budget adoption scheduled for June 21.
- | Special District budget and assessment hearings and budget adoptions are scheduled for June 14 and 21, 2016.
- | To avoid delays in critical personnel or contracting issues, generally, any meeting hiatus is not for more than 2 or 3 weeks.
- | Great Wine Capitals General Assembly is traditionally held the first week in November.
- | Board meetings are usually not held during the week of the annual California State Association of Counties (CSAC) conference, in this case is scheduled for November 29-December 2, 2016.

The Board can adopt this calendar as presented or make revisions as appropriate.

SUPPORTING DOCUMENTS

A . 2016 DRAFT Calendar

CEO Recommendation: Approve

Reviewed By: Molly Rattigan