



Agenda Date: 7/17/2007
Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Mark Gregersen - Director
Human Resources
REPORT BY: Pamela Hansen, Human Resources Analyst III, 253-4305
SUBJECT: Amendment to the Table and Index of Classes

RECOMMENDATION

Human Resources Director requests adoption of a resolution amending the Table and Index of Classes adding the position of Emergency Medical Services Firefighter/Driver effective July 17, 2007.

EXECUTIVE SUMMARY

Emergency medical services are provided at Lake Berryessa through a partnership between County Fire and the Public Health Department. To provide a higher level of service on summer weekends and holidays, staff is requesting the creation of a new position of Emergency Medical Services Firefighter/Driver. This position will operate a quick response vehicle and respond to emergency incidents with Paramedic personnel and assist with patient care. The position is part-time and would only be filled during the peak weekend and holiday periods. The position will be expected to perform a wide variety of tasks related to emergency medical care.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Funding for the positions will be provided through the Public Health Budget Unit 400. Reimbursement for all expenses are allowable from the Maddy Trust Fund.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Staff will be used to provide adequate emergency medical services to visitors and residents at Lake Berryessa during the summer months at a reduced cost.

Is the general fund affected? No

Future fiscal impact: Each year staff will review and identify needs during the summer months. If needed, funding will continue to be provided through the Maddy Trust Fund.

Consequences if not approved: Timeliness of services may be impacted and the services will be provided at a much higher cost because we will be utilizing regular firefighter employees on an overtime basis.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In order to provide adequate medical services at Lake Berryessa during the summer months, staff is requesting the creation of a new job classification of Emergency Medical Services Firefighter/Driver. The requested position will be filled through the use of extra help employees, many of whom are actively volunteering as firefighters. CalFire will supervise the extra help employees and ensure that proper training is conducted. Under close supervision of the station supervisor, the position will operate a quick response vehicle and respond to emergency incidents with Paramedic personnel and assist with patient care. The position will also perform a variety of simple duties as assigned by the Incident Commander and will adhere to the Napa County Emergency Medical Services and County Fire Department policies and procedures. Some of those duties may include taking vital signs and recording them on the County patient treatment records as well as assisting Fire Department personnel with patient extrication and treatment. Basic first aid may be used such as stopping bleeding, immobilizing fractures and splinting patient to minimize additional damage, performing CPR, administering oxygen, obtaining patient health history and sharing information with other agencies responding.

Funding for the position is an allowable expense from the Maddy Trust Fund which provides for emergency medical services at the discretion of the Public Health Officer. Dr. Smith is supportive of this effort.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi