



Agenda Date: 7/17/2007
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Equipment Pool
REPORT BY: Michael Stoltz, Deputy Director of Public Works, 299-1365
SUBJECT: Purchase of Hybrid with HOV Sticker

RECOMMENDATION

County Executive Officer/Purchasing Agent and Director of Public Works request authorization to purchase one previously owned Hybrid Vehicle with High Occupancy Vehicle Sticker through a sole source procurement process based upon best value, in lieu of one new Toyota Prius as approved in Fiscal Year 2007-08 budget.

EXECUTIVE SUMMARY

This recommendation will allow county policy makers and department heads to make business trips where commute time can be reduced because of the ability to use High Occupancy Vehicle (HOV) lanes. The State of California provides for a limited number of hybrid vehicles to receive HOV stickers as a means to encourage the use of clean air vehicles. However, given the limited number of HOV stickers made available, the County has not been successful in obtaining an HOV sticker for its clean air vehicles.

When a clean air vehicle is sold with an HOV sticker, the HOV sticker remains with the vehicle. It is recommended that the Director of Public Works be given authorization to purchase, through a sole source process based upon the best value, a previously owned Hybrid vehicle that has an HOV sticker. This vehicle will be made available in the general fleet pool with the Department setting up an advance reservation system to make this vehicle available for the first priority of users being members of the Board, followed by the County Executive Officer and then Department Heads. When advance reservations are not made, this vehicle will be available to other county employees as necessary in conducting county business.

FISCAL IMPACT

Is there a Fiscal Impact? Yes
Is it currently budgeted? Yes

Where is it budgeted?	Equipment Pool
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This recommendation will allow county policy makers, the County Executive Officer and department heads to make business trips where commute time can be reduced because of the ability to use high occupancy vehicle (HOV) lanes. This will not only reduce travel time allowing for better time management, but will also provide for better air quality.
Is the general fund affected?	No
Future fiscal impact:	Depreciation and maintenance and operational costs will be recovered in future fiscal years.
Consequences if not approved:	Commute time for county policy makers, the County Executive Officer and department heads to make business trips will not be reduced.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

This recommendation will allow county policy makers and department heads to make business trips where commute time can be reduced because of the ability to use high occupancy vehicle (HOV) lanes. This will not only reduce travel time allowing for better time management, but will also provide for better air quality. This is an important consideration given policy makers and department heads are required to participate and represent the County's interests in meetings in more urban areas such as Oakland and San Francisco where congestion and travel delays are an issue.

The State of California provides for a limited number of clean air hybrid vehicles to receive HOV stickers as a means to encourage the use of clean air vehicles. However, given the limited number of HOV stickers made available, the County has not been successful in obtaining an HOV sticker for its clean air vehicles.

When a clean air vehicle is sold with a HOV sticker, the HOV sticker remains with the vehicle. It is recommended that a previously owned Hybrid vehicle (either a Toyota Prius or Honda Civic) that has an HOV sticker be purchased through a sole source process based upon best value. This vehicle will be made available in the general fleet pool via an advanced reservation system to make this vehicle available for members of the Board, the County Executive Officer and Department Heads. This will also provide the Board an additional vehicle to the one hybrid vehicle presently assigned.

Through inquires with dealerships in the greater Bay Area, staff believes it can obtain, through a sole source process based upon best value, a hybrid vehicle with an HOV sticker with mileage under 40,000 and with an extended 100,000 mile warranty.

The Department will also extend the lifetime threshold of this vehicle to 100,000 miles instead of the normal 80,000 miles applied to non-law enforcement patrol cars. This will allow depreciation to be recovered over a

longer time period.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi