



AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday July 12, 2005 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Harold Moskowitz
District 5

Nancy Watt
County Executive Officer

Pamela Miller, CMC
Clerk of the Board

Robert Westmeyer
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

Check with the Clerk of the Board to view any additional documents that may have been filed related to any item on this agenda.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.co.napa.ca.us

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation by Human Resources Director of Certificates of Completion to participants of the Napa County Supervisory Academy.

4. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. DEPARTMENT HEADS' REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chair to sign the renewal of Agreement No. 4776 with ALDEA Children and Family Services for a maximum of \$112,500 for the term July 12, 2005 through June 30, 2006 for therapeutic services for minors under the supervision of the Napa County Probation Department.

Public Safety

- B. Sheriff requests the following actions regarding public safety at Lake Berryessa:
 - 1. Acceptance of a memorandum regarding public safety activities during the 4th of July weekend; and
 - 2. Adoption of a resolution approving continued enforcement of roadside parking restrictions and tow-away zones on Knoxville-Berryessa Road and Pope Canyon Road.
- C. Sheriff, Chief Probation Officer and Director of Corrections request approval of the following establishing a fixed asset in each department for the purchase of three (3) LiveScan fingerprinting systems:
 - 1. Approval of Budget Transfer No. 1 increasing appropriations in the Sheriff, Probation and Corrections budget units with offsetting revenues from the Sheriff's Fingerprint ID Trust in the amount of \$51,401 within each budget unit for a total of \$154,203; (4/5 vote required) and
 - 2. A waiver of competitive bidding requirements and sole source award of the purchase of three LiveScan fingerprinting systems from Identix, Incorporated, Ontario, California, for a total of \$154,203 pursuant to County Ordinance Code 2.36.090.

D. Napa Special Investigations Bureau (NSIB) Governing Board requests approval of the following distribution totalling \$60,849 from seized and forfeited funds from narcotic/drug trafficking investigations in Napa County for Fiscal Year 2005-2006 (4/5 vote required):

1. Napa Sheriff's Department	41.5%	\$25,253
2. Napa Police Department	23.5%	14,300
3. Bureau of Narcotic Enforcement	11.0%	6,693
4. St. Helena Police Department	9.0%	5,476
5. Calistoga Police Department	9.0%	5,476
6. Napa Probation Department	6.0%	3,651

Human Services

E. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of revenue Agreement No. 3700 with the California Department of Health Services for \$26,037 for the term July 1, 2005 through June 30, 2006 for the Child and Infant Immunization Program.

F. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements for the provision of AIDS Education and Prevention services:

1. Amendment No. 1 to Agreement No. 3409 with the California Department of Health Services (AIDS Master Grant Agreement) decreasing the amount by \$148,290 for a new combined maximum of \$213,912 for Fiscal Years 2004-2005, 2005-2006 and 2006-2007;
2. Amendment No. 1 to Agreement No. 3820 with the California Department of Health Services prescribing terms and conditions for AIDS Education and Prevention activities; and
3. Agreement with Planned Parenthood-Shasta Diablo for a maximum of \$32,000 for the term July 12, 2005 through June 30, 2006 to provide HIV education and prevention services.

G. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to revenue Agreement No. 3110 with the California Department of Health Services decreasing the amount by \$4,124 for a new maximum of \$119,635 for services related to the Ryan White Comprehensive AIDS Resources Emergency (CARE) Program.

H. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 4065 with Buckelew Programs (an alternative housing program for mentally ill adults) incorporating agency-wide changes to the General Terms and Conditions and revising the Scope of Work to include additional billing requirements.

- I. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6374 with J. Michael Kerr, Ph.D., incorporating agency-wide changes to the General Terms and Conditions and increasing the amount by \$11,000 for a new maximum of \$36,000 to provide conservatorship investigation services to clients of the Behavioral Health Program.
- J. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments regarding services for the Juvenile Drug Court:
 - 1. Amendment No. 1 to Agreement No. 5061 with Barbara Reisman, M.D., incorporating agency-wide changes to the General Terms and Conditions and decreasing the amount by \$15,000 for a new maximum of \$10,000; and
 - 2. Amendment No. 1 to Agreement No. 6168 with John Pearson incorporating agency-wide changes to the General Terms and Conditions and decreasing the amount by \$15,000 for a new maximum of \$5,000.

Community Resources & Infrastructure

- K. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chair to sign the renewal of Agreement No. 4212 with the California Department of Food and Agriculture for reimbursement of expenditures for the enforcement of the California Organic Foods Act with revenue not to exceed \$1,400 to perform services for the term July 1, 2005 through June 30, 2006.
- L. Director of Public Works requests adoption of a resolution temporarily closing a portion of Buchli Station Road, Las Amigas Road, and Duhig Road from 7:00 A.M. to 9:00 A.M. on Sunday, July 17, 2005 for the Napa to Sonoma Wine Country Half Marathon.
- M. Director of Public Works requests the rejection of the one and only bid received on June 9, 2005 pursuant to Section 20150.9 of the Public Contract Code relating to the "Criminal Courts Building Boiler Cover Project," PW 03-16.
- N. Director of Public Works requests award of the contract for the "Health & Human Services Agency Buildings G & H Roof Repair & Fascia Replacement Project," PW 05-06, to Modern Method Roofing of Napa, California, for its low base bid of \$32,307 and authorization for the Chair to sign the construction contract.
- O. Director of Public Works requests approval of and authorization for the Chair to sign Program Supplement Agreement No. 013-M and 014-M with the California Department of Transportation to administer Agency-State Agreement No. 04-5921 for the "Asphalt Concrete Overlay of Silverado Trail and Yountville Crossroad Project," RDS 05-08.

- P. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Kleinfelder, Inc. for a maximum of \$50,000 for the term July 12, 2005 through June 30, 2006 for construction testing services.

General Admin & Finance

- Q. Human Resources Director requests adoption of a resolution regarding the following in connection with the County Executive Office, effective, July 16, 2005:
1. Amend the Departmental Allocation List to:
 - a. Delete two (2) Principal Management Analyst positions;
 - b. Delete three (3) Management Analyst III positions;
 - c. Add five (5) flexibly staffed Management Analyst I/II/Senior/Principal positions, under the following conditions:
 - i. Positions within the flexibly staffed series filled prior to July 16, 2005, will remain Management Classified;
 - ii. Vacant positions within the flexibly staffed Management Analyst series that are filled on or after July 16, 2005, will be designated as at-will, Management Non-Classified (Other).
 2. Amend the Table and Index to delete Management Analyst III and add Senior Management Analyst; and
 3. Amend appropriate personnel policies to delete Management Analyst III and add Senior Management Analyst and add flexibly staffed permanent and at-will Management Analyst I/II/Senior/Principal Management Analyst.
- R. Human Resources Director requests adoption of a resolution regarding amendments to the Management Compensation Plans, effective July 16, 2005:
1. Amend the Management Compensation Plan – Management Non-Classified (Other) to:
 - a. Provide severance pay to specified employees; and
 - b. Designate as at-will “Non-Classified (Other)” those vacant positions within the flexibly staffed Management Analyst series that are filled on or after July 16, 2005; and
 - c. Discontinue Management Pay after August 26, 2005 at which time such pay will be included in the regular salary of employees.
 2. Amend the Management Compensation Plan – Management Non-Classified to:
 - a. Specify that severance pay shall be afforded upon termination and upon resignation in lieu of termination; and
 - b. Discontinue Management Pay after August 26, 2005 at which time such pay will be included in the regular salary of employees.
 3. Amend the Management Compensation Plan – Management Classified to:
 - a. Discontinue Management Pay after August 26, 2005 at which time such pay will be included in the regular salary of employees; and
 - b. Amend Attachment 1, Part A, to delete the classification of Management Analyst I and to add the flexibly staffed classification of Senior Management Analyst (and to correspondingly delete Management Analyst III) which is part of the CEO Management Analyst series.

- S. Human Resources Director requests adoption of a resolution amending the Departmental Allocation List in the Department of Corrections to delete one (1) Maintenance Worker II and add one (1) Building Maintenance Worker, effective July 16, 2005.
- T. Human Resources Director requests adoption of a resolution regarding the following actions in Environmental Management effective July 12, 2005:
1. Amend the Departmental Allocation List to add one (1) Senior Animal Attendant and one (1) Office Assistant II and delete one (1) Animal Attendant and one (1) Account Clerk II; and
 2. Amend the Table and Index to add Senior Animal Attendant.
- U. Human Resources Director requests adoption of a resolution approving a cost of living adjustment of 3.0% for Law Enforcement and Law Enforcement Supervisory units effective July 2, 2005.
- V. County Executive Officer requests acceptance of the responses submitted by the Auditor-Controller, County Executive Office, Information Technology Services and Child Support Services to the Outside Auditor's Management Report for Fiscal Year 2003-2004.
- W. County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 2265 with George Hills Company, Inc., extending the term through June 30, 2010 for third party liability administration services.
- X. County Executive Officer requests the Board:
1. Accept and file the 2004-2005 Grand Jury Final Report with the Clerk of the Board; and
 2. Direct the County Executive Officer to prepare a response to the Grand Jury Report by September 21, 2005 as prescribed by law.
- Y. County Executive Officer requests approval of and authorization for the Chair to sign a grant contract with the U.S. Department of Labor, Office of Disability Employment Policy for a maximum of \$450,000 for the term September 30, 2005 through September 29, 2006 for the fifth and final year of the Project INCLUSION grant.
- Z. County Executive Officer requests approval of and authorization for the Chair to sign a grant extension request for Year 4 of Project INCLUSION extending the term through January 30, 2006 at no additional cost to continue employment planning and implementation services for people with disabilities.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. SET MATTERS OR PUBLIC HEARINGS**A. 9:00 AM****CONFERENCE WITH LABOR NEGOTIATOR** (Government Code Section 54957.6)

Agency Designated Representatives: Dennis Morris, Human Resources Director

Employee Organizations:

1. SEIU Local 614 - NAPE (Employee Unit & Supervisory Unit of the County of Napa)
2. Unrepresented Employees: Non-Classified, Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

B. 9:00 AM**PUBLIC EMPLOYEE APPOINTMENT/ONGOING RECRUITMENT OF THE FOLLOWING POSITION** (Government Code Section 54957):

Director of Environmental Management

C. 9:15 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County meeting (See IHSS Agenda).

D. 9:30 AM

Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (See NCFPWIA Agenda).

E. 10:30 AM

Discussion and possible action to direct staff to prepare an ordinance amending the County's building and construction regulations (County Code Title 15) to regulate the new construction or replacement of woodburning appliances. (Supervisor Wagenknecht)

9. ADMINISTRATIVE ITEMSLaw & Justice

- A. District Attorney requests approval of Budget Transfer No. 90 transferring \$2,701.79 from the Environmental Trust Fund and \$13,490.45 from the Asset Forfeiture Trust Fund to the District Attorney's budget for operating expenses. (4/5 vote required)
(CONTINUED FROM JUNE 28, 2005)

- B.** District Attorney requests approval of and authorization to sign a grant award for Fiscal Year 2005-2006 with the Governor's Office of Emergency Services in the amount of \$101,972, with no County match required, to continue funding for vertical prosecution of Statutory Rape and Elder and Dependant Adult Abuse cases.

General Admin & Finance

- C.** Human Resources Director requests adoption of a resolution approving a cost of living adjustment (COLA) for unrepresented non-classified, management and confidential employees in an amount equal to the COLA received by County PSE and PSE Supervisory employees generally to be effective July 2, 2005.

10. LEGISLATIVE ITEMS

- A.** Discussion and possible action concerning any and all issues related to Regional Housing Needs Allocations. (Unanimous vote of the Board members present required)

11. BOARD OF SUPERVISORS' COMMITTEE REPORTS AND ANNOUNCEMENTS

12. BOARD OF SUPERVISORS' FUTURE AGENDA ITEMS

13. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

14. CLOSED SESSION

15. ADJOURNMENT

**ADJOURN TO BOARD OF SUPERVISORS' REGULAR MEETING, TUESDAY, JULY 19, 2005
AT 9:00 A.M.**