



Agenda Date: 7/11/2006  
Agenda Placement: 6D

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Jan Donovan for Gary Simpson - Sheriff-Coroner  
Sheriff  
**REPORT BY:** Jan Donovan, Sheriff's Administrative Manager, 259-8674  
**SUBJECT:** Transfer funds from Asset Forfeiture Trust

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### **RECOMMENDATION**

Napa Special Investigations Bureau (NSIB) Governing Board requests approval of Budget Transfer No. 1 transferring \$10,788 from the NSIB Asset Forfeiture Trust Fund to the NSIB budget for the purchase of replacement computers. (4/5 vote required)

### **EXECUTIVE SUMMARY**

The transfer of Napa Special Investigations Bureau Asset Forfeiture Trust Funds is being requested for the purchase of laptop computers pursuant to California Health and Safety Code. The new laptop computers will replace outdated desk top computers.

### **FISCAL IMPACT**

|                                   |  |
|-----------------------------------|--|
| Is there a Fiscal Impact?         | Yes  |
| Is it currently budgeted?         | No   |
| What is the revenue source?       | Napa Special Investigations Bureau Asset Forfeiture Trust Account funds (\$10,788) will be recognized in Budget Unit 23800 for FY 2006/2007.   |
| Is it Mandatory or Discretionary? | Discretionary  |
| Discretionary Justification:      | While this purchase is discretionary, the use of Asset Forfeiture funds (regulated by all applicable Federal and State laws), are to be distributed to law enforcement agencies at their request. By replacing outdated desk top computers with laptop computers, staff will be able to write search warrants and investigative reports from the field as opposed to driving to the site, collecting information and driving back to the department to complete search |

warrants or reports. This will increase efficiency and productivity.

Is the general fund affected? No

Future fiscal impact: There is no future fiscal impact past the current fiscal year. Future replacements if necessary, will be purchased with Asset Forfeiture funds.

Consequences if not approved: None.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Pursuant to California Asset Forfeiture Laws, funds that have been forfeited from narcotic/drug trafficking cases are held in a trust fund for future expenditures benefitting law enforcement. The Napa Special Investigations Bureau Governing Board approved the purchase of laptop computers as replacements for outdated desk top computers after the recommended budget process had been completed. The new computers will enable staff to write reports and search warrants from the field as opposed to driving to the site collecting information and driving back to the department to complete search warrants or reports. This will increase efficiency and productivity.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi