



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 7/10/2018

Agenda Placement: 6S

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Kerry Whitney for Minh Tran - County Executive Officer  
County Executive Office

**REPORT BY:** Sandra Hage, Administrative Support Tech - (707)253-4799

**SUBJECT:** General Liability Insurance-Budget Transfer to Increase Appropriations

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### **RECOMMENDATION**

Risk and Emergency Services Manager requests approval of Budget Transfer No. CEO023 increasing appropriations in the FY 2017-18 General Liability Insurance subdivision budget by \$490,000 from available fund balance for settlement of two claim payment requirements resulting from adverse trial outcomes. (4/5 vote required)

### **EXECUTIVE SUMMARY**

Two litigated matters reached conclusion at the end of fiscal year. This adjustment is necessary to make final payment to the parties to conclude both claims.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Available fund balance.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	The County will not be able to settle this claim and would incur additional legal

fees.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

This item increases expenditures in the General Liability Insurance sub-division in the amount of \$490,000. The General Liability sub-division has incurred two unexpected adverse trial outcomes which resulted in claim payment requirements not anticipated during the finalization of the 2017-18 General Liability budget. These funds are allocated to cover the remaining balance of both claim payment requirements to be paid prior to fiscal year end.

The requested budget adjustment increases the budget to pay both claims and remaining budgeted expenditures. Therefore, approval of the budget adjustment in the amount of \$490,000 is requested.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi