



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 7/10/2018

Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** JoAnn Melgar for Mary Butler - Interim Director  
Health & Human Services Administration  
**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722  
**SUBJECT:** County System Improvement Plan (2018-2023)

---

### **RECOMMENDATION**

Interim Director of Health and Human Services and Chief Probation Officer request approval of and authorization for the Chair to sign the following for submission:

1. California - Child and Family Services Napa County System Improvement Plan (SIP) for the period June 4, 2018 through June 4, 2023 for submission to the California Department of Social Services; and
2. Child Abuse Prevention, Intervention, and Treatment Program (CAPIT), Community-Based Child Abuse Prevention Program (CBCAP), and Promoting Safe and Stable Families (PSSF) Program Funding Assurances for Napa County for the Period of Plan June 4, 2018 through June 4, 2023.

### **EXECUTIVE SUMMARY**

Approval of the requested action will enable the County to submit the County System Improvement Plan (SIP) for the period June 4, 2018 through June 4, 2023 to the California Department of Social Services. The SIP is one component of the California Child and Family Services Review (C-CFSR) mandated by Assembly Bill 636 (Steinberg), Chapter 678, Statutes of 2001 (Child Welfare Services Outcome and Accountability Act of 2001).

Approval of the requested actions will also document the Board's approval of State requirements regarding administration of the Child Abuse Prevention, Intervention, and Treatment Program (CAPIT), Community-Based Child Abuse Prevention Program (CBCAP), and Promoting Safe and Stable Families (PSSF) Plan for State Fiscal Years 2018-2019, 2019-2020, 2020-2021, 2021-2022 and 2022-2023.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

For a number of years, Federal and State authorities providing funding for local child welfare services have been engaged in various legislative and regulatory initiatives. These initiatives are designed to develop detailed information regarding the effectiveness of local child welfare services and to promote programmatic improvements to increase their effectiveness. In California, the "Child Welfare Services Outcome and Accountability Act of 2001" enacted a structured process of continuous quality improvement comprised of five basic components:

1. A uniform set of periodic data reports that track key indicators of the effectiveness of local child welfare programs;
2. A "Peer Quality Case Review" (PQCR) process centered on the formal and structured review of county child welfare activities by peers from other counties;
3. The conduct of a "County Self-Assessment" (CSA) of its child welfare programs;
4. System Improvement Plans (SIP) developed by every county to address challenges identified in the county self-assessment phase; and
5. A State technical assistance and monitoring program.

The primary purpose of this five-component quality improvement process is to better serve the children and families receiving local child welfare services. In addition, it is intended to ensure compliance by county child welfare programs with regulatory requirements for the receipt of Federal and State funding. On May 3, 2012, all County Information Notice No. 1-16-12 was issued by the State of California, Department of Social Services, redesigning a process that transitioned each county to a five-year cycle in place of the existing triennial cycle. It also shifted PQCR activity from being a standalone component activity of the system to being integrated with the CSA. The redesigned system calls for reporting to the Board of Supervisors at the conclusion of two of the phases of the quality improvement process: upon completion of the CSA and the development of the local SIP.

The County's SIP is the operational agreement between the County and the State outlining how the County will improve its system of care for children and youth. It also forms an important part of the system for reporting on progress toward meeting agreed upon improvement goals. The SIP identifies specific action steps and timelines to address program improvement areas identified in the Plan. It is organized around three general program performance areas: (1) child safety; (2) permanency; and (3) well-being. The County System Improvement Plan has been completed for the period June 4, 2018 through June 4, 2023. It is requested that the Board approve the plan and its submission to the California Department of Social Services. Approval of the recommended action will also designate Napa County, through its Health and Human Services Agency Child Welfare Services Division, as the public agency to administer the combined Child Abuse Prevention, Intervention, and Treatment Program (CAPIT), Community-Based Child Abuse Prevention Program (CBCAP), and Promoting Safe and Stable Families (PSSF) Plan from June 4, 2018 through June 4, 2023.

The State's All County Board Agenda Letter Information Notice No. 1-41-08 (ACIN) affirms that the California Department of Social Services (CDSS) integrated the CAPIT/CBCAP/PSSF Federal plan into the State's SIP.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri