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A Commitment to Service

Agenda Date: 7/10/2012

Agenda Placement: 7V

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Patricia Grisham, Executive Assistant - 253-4424
SUBJECT: Ratification of Supervisor Diane Dillon's out-of-state travel

RECOMMENDATION

County Executive Officer requests ratification of out-of-state travel for Supervisor Diane Dillon to Washington, D.C., from June 26th thru June 30th, 2012, for her attendance at the Oversight Hearing of the Subcommittee on Indian and Alaska Native Affairs.

EXECUTIVE SUMMARY

County Executive Officer requests ratification of out-of-state travel for Supervisor Diane Dillon to Washington, D.C., for her attendance at the Oversight Hearing of the Subcommittee on Indian and Alaska Native Affairs, which took place from June 26-30, 2012.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds are budgeted in fiscal year 2011-12 Board of Supervisors' budget unit, 10100. It is estimated that travel expenses will be approximately \$1,800.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Supervisor Diane Dillon was invited to appear as a witness and testify at the

Subcommittee on Indian and Alaska Native Affairs' Oversight Hearing on the "Authorization, standards, and procedures for whether, how and when Indian tribes should be newly recognized by the federal government."

Is the general fund affected? Yes

Future fiscal impact: N/A

Consequences if not approved: If not approved, Supervisor Dillon will not be reimbursed for travel expenses incurred for work performed on behalf of the County.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pursuant to the Napa County Travel policy, Part I - Section 43, if an elected official requests out-of-state travel and time restraints do not allow for prior Board of Supervisors approval to be obtained in a timely manner, the Chair or Vice-Chair of the Board of Supervisors may authorize the County Executive Officer and/or members of the Board of Supervisors' out-of-state travel, subject to ratification at the next Board of Supervisors meeting.

Supervisor Diane Dillon was invited to appear as a witness at the Subcommittee on Indian and Alaska Native Affairs' Oversight Hearing on the "Authorization, standards, and procedures for whether, how and when Indian tribes should be newly recognized by the federal government" on Wednesday, June 27, 2012. Supervisor Dillon traveled to Washington, D.C., from June 26 to June 30, 2012, to attend the Oversight Hearing of the Subcommittee on Indian and Alaska Native Affairs. Since there was insufficient time to obtain Board authorization for this request, ratification is requested for Supervisor Dillon's out-of-state travel.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Danny Nguyen