



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 7/10/2012

Agenda Placement: 7D

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** ANTHONY HALSTEAD for Danis Kreimeier - Director  
Library

**REPORT BY:** Dawn Boggs, Staff Services Analyst II - 253-4819

**SUBJECT:** Acceptance of the California Library Literacy Services (CLLS) Emergency Funding project grant in the amount of \$12,622 from the California State Library

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### **RECOMMENDATION**

Director of Library Services requests the following actions regarding the California Library Literacy Services (CLLS) Emergency Funding Project grant:

1. Authorization to accept CLLS funds in the amount of \$12,622 to be used to support the adult literacy program of the Literacy Center at the Napa County Library; and
2. Authorize Budget Transfer No. LIB001 increasing appropriations in the Library's budget with offsetting revenues from the grant funding. (4/5 vote required)

### **EXECUTIVE SUMMARY**

On June 6, 2012, the Library received notification that the Literacy program has received the CLLS Emergency Funding Project Grant in the amount of \$12,622. This grant is to be used solely for the support of the adult literacy program at the Napa County Library, and must be fully expended by September 30, 2012.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Grant from the California State Library, California Library Literacy Services in the amount of \$12,622.

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Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the grant funds to be expended to support the adult literacy program. The funds must be fully expended by September 30, 2012.
Is the general fund affected?	No
Future fiscal impact:	Grant funds will be deposited in the Library's Operating Budget into the revenue line item 48042600, Donations-Literacy. The expenses related to the adult literacy program shall be paid from the expenditure line item 52235500, SDE:Literacy. Since the start and end dates for this grant are June 1, 2012 and September 30, 2012 respectively, \$2,032 of the grant will be spent in fiscal year 2011/2012, and \$10,590 will be spent in fiscal year 2012/2013.
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the \$12,622 grant, nor make purchases to support the adult literacy program.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

As a result of the "trigger" cuts initiated by Governor Brown in January 2012, the Literacy Program funds were removed from the State budget. In order to mitigate the devastating effects of these cuts, the California State Library presented the opportunity for Literacy Program staff statewide to apply for the CLLS Emergency Funding Project grant, and specifically encouraged Napa County Library to apply.

On June 6, 2012, the Library received notification that the Literacy Program of the Napa County Library is a recipient of the CLLS Emergency Funding Project grant. This grant is to be used solely for the support of the adult literacy program, and must be fully expended by September 30, 2012. Due to the limited opportunity to expend the grant funds, the claim to accept payment has been signed by the appropriate County staff, and, once the claim has been received and processed by the California State Library, the grant funds will be sent to the Library.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi