NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:               Board of Supervisors

FROM:            Shelli Brobst for Jennifer Yasumoto - Director
                 Health & Human Services Administration

REPORT BY:       JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 3 to Agreement with On the Move, Inc. (Adult Resource Recovery Center)

RECOMMENDATION
Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 160080B with On the Move, Inc. Center, reducing the amount by $11,200 for a new maximum of $287,307, extending the term through June 30, 2021, amending Specific Terms and Conditions, Scope of Work, and Compensation to operate the Adult Recovery and Resource Center.

EXECUTIVE SUMMARY
The County has contracted with On the Move, Inc. since 2016 to operate Health and Human Services Agency's Adult Recovery and Resource Center (ARRC) at its Napa County facility at 3281 Solano Avenue in the City of Napa. The purpose of today's requested action is to amend this Agreement for Fiscal Year 2020-2021 to:

1. Decrease the maximum amount of the Agreement by $11,200 for a new maximum of $287,307;
2. Amend Terms and Conditions 1.4 (Contract Administration) to change the name of the program manager to the name of the current Deputy Director/Mental Health Director;
3. Amend Terms and Conditions 2.2 (Scope of Work) to add an additional deliverable for supportive client services/events and remove consultant/staff development trainings that are no longer needed;
4. Amend Terms and Conditions 2.3 (Compensation) to remove one-time funds for staff development trainings, add funds for supportive client services and to incorporate a revised budget for Fiscal Year 2020-2021;
5. Amend Terms and Conditions 3.4 to extend the Agreement through June 30, 2021; and
6. Incorporate Terms and Conditions 3.5 to delegate authority to the Director of Health and Human Services to approve future amendments to the Scope of Work and Compensation exhibits provided that any such amendment does not add new services or increase the maximum compensation available under this Agreement.
On the Move, Inc. is a local vendor.

**FISCAL & STRATEGIC PLAN IMPACT**

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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<tbody>
<tr>
<td>Is there a Fiscal Impact?</td>
<td>Yes</td>
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<td>Is it currently budgeted?</td>
<td>Yes</td>
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<tr>
<td>Where is it budgeted?</td>
<td>Health &amp; Human Services Mental Health Services Act 20002-03</td>
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<td>Is it Mandatory or Discretionary?</td>
<td>Discretionary</td>
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<td>Discretionary Justification:</td>
<td>Approval of this amendment will allow the contractor to continue to run the Adult Recovery and Resource Center (ARRC) at the Napa County facility on Solano Avenue in the City of Napa through June 30, 2021.</td>
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<td>Is the general fund affected?</td>
<td>No</td>
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<td>Future fiscal impact:</td>
<td>With this amendment the Agreement is extended through June 30, 2021. Appropriations are included in the requested Fiscal Year 2020-2021 budget.</td>
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<td>Consequences if not approved:</td>
<td>If this Agreement is not approved, the Mental Health Division would lose a valuable resource for providing wellness, recovery and support services to individuals with mental illness, who may eventually need more intensive services.</td>
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<td>County Strategic Plan pillar addressed:</td>
<td>Healthy, Safe, and Welcoming Place to Live, Work, and Visit</td>
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<td>Additional Information:</td>
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**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Mental Health Division of the Health and Human Services Agency (HHSA) developed the County’s Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan with stakeholder input through an extensive community planning process, which identified an Adult Recovery and Resource Center (ARRC) as a priority need for adults with serious mental illness as well as their families. Through the CSS planning process, individuals with mental illness identified a number of activities and programs that they would like offered such as Life Skills Training including Coping Skills, Independent Living Skills, Money Management, Nutrition, Employment and Vocational Training leading to self-reliance and independence. The ARRC also provides referral, access and collaboration with appropriate behavioral health service providers, health services, counseling, and a Wellness and Recovery Support Group.

The AARC provides a range of bilingual and multicultural services for mental health consumers and family members including:
One-on-one peer coaching that incorporates goal setting, connections to resources and weekly check-ins;

Peer and family support groups facilitated by teams of providers and consumers working together;

Wellness Education, including hands-on Mindfulness, Nutrition, Cooking, Gardening, Exercise, and a variety of Health workshops as well as Lesbian Gay Bisexual Transgender Queer support groups for adults and older adults;

Leadership and volunteer opportunities that build on an individual's strengths and interests; and

Co-located Wellness and Recovery support services, including Mental and Physical Health, Substance Abuse, Elder Support and Self-Sufficiency focused programs.

Approval of the requested action will reduce the Agreement maximum and renew the current Agreement through June 30, 2021.

On the Move, Inc. is a local vendor and was selected through a formal RFP process.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri