NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO:      Board of Supervisors
FROM:    Kim Henderson for JOHN ROBERTSON JR. - Sheriff - Coroner
          Coroner
REPORT BY:  Rollie Soria, STAFF SERVICES ANALYST II - 707-259-8307
SUBJECT: Amendment No. 2 to Agreement No. 180110B with Legacy Removal Services, LLC

RECOMMENDATION
Sheriff requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 180110B with Legacy Removal Services, LLC for an annual maximum of $100,000, extending the term of the agreement from July 1, 2020 through June 30, 2021 with an automatic renewal provision for two additional years, to provide transportation services for the remains of deceased persons under the jurisdiction of the Napa County Sheriff-Coroner's Office.

EXECUTIVE SUMMARY
Under this agreement, Legacy Removal Services, LLC will continue to provide transportation services for the remains of deceased persons under the jurisdiction of the Napa County Sheriff-Coroner's Office. The amendment extends the term of the agreement from July 1, 2020 through June 30, 2021 with an automatic renewal provision for two additional years at the same maximum rate.

FISCAL & STRATEGIC PLAN IMPACT

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<tr>
<th>Question</th>
<th>Answer</th>
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<td>Is there a Fiscal Impact?</td>
<td>Yes</td>
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<td>Is it currently budgeted?</td>
<td>Yes</td>
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<td>Where is it budgeted?</td>
<td>Coroner</td>
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<td>Is it Mandatory or Discretionary?</td>
<td>Mandatory</td>
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Is the general fund affected? Yes

Future fiscal impact: This agreement is an ongoing expense and appropriations will be budgeted accordingly in future fiscal years.

Consequences if not approved: If this amendment is not approved, the agreement term would not be extended and the transporting of the remains of deceased persons would fall upon the Coroner's Division of the Sheriff's Office. This would not be cost effective as the Coroner's Division does not have the staff, equipment or vehicle to provide this service.

County Strategic Plan pillar addressed: Healthy, Safe, and Welcoming Place to Live, Work, and Visit

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On September 8, 2017, as authorized by Government Code Section 31000, the Napa County Sheriff-Coronor entered into Agreement No. 180110B with Legacy Removal Services, LLC for the transportation services of the remains of deceased persons (decedents) within the county. The current agreement ends on June 30, 2020.

If approved, Amendment No. 2 of Agreement No. 180110B extends the term of the agreement to June 30, 2021 with an automatic renewal provision for two additional years at the same maximum rate. The Coroner's Division does not have the staff, equipment or vehicle to provide this type of service, nor is it cost effective for the County to provide such service. By utilizing this decedent transport service, deputies are able to perform their regular patrol duties.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss