NAPA COUNTY BOARD OF SUPERVISORS  
Board Agenda Letter

TO:    Board of Supervisors

FROM:  JULIE BAPTISTA - Chief Probation Officer
        Probation

REPORT BY:  Ferlyn Buenafe, Staff Services Manager - 707.253.4126

SUBJECT:  Agreement with L.E. Professional Standards Training

RECOMMENDATION

Chief Probation Officer requests approval of and authorization for the Chair to sign an agreement with L.E. Professional Standards Training for a maximum of $7,000 for the term July 1, 2020 through June 30, 2021 with a two-year automatic renewal to provide Standards and Training for Corrections (STC) training related to legal updates and case law decisions affecting Probation and other law enforcement agencies.

EXECUTIVE SUMMARY

L.E. Professional Standards provides Standards and Training for Corrections (STC) to law enforcement personnel that meet the State’s standard in delivering trained qualified instructors and job-related skills training to Corrections and Probation personnel.

FISCAL & STRATEGIC PLAN IMPACT

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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<tbody>
<tr>
<td>Is there a Fiscal Impact?</td>
<td>Yes</td>
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<tr>
<td>Is it currently budgeted?</td>
<td>Yes</td>
</tr>
<tr>
<td>Where is it budgeted?</td>
<td>Probation</td>
</tr>
<tr>
<td>Is it Mandatory or Discretionary?</td>
<td>Discretionary</td>
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<tr>
<td>Discretionary Justification:</td>
<td>Probation Officers are required to receive 80 hours of STC training annually but not required to receive the training from this vendor.</td>
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<td>Is the general fund affected?</td>
<td>Yes</td>
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Future fiscal impact: Appropriations for the following fiscal year will be budgeted accordingly.

Consequences if not approved: If this Agreement is not approved, Probation Officers may not receive the necessary training to maintain proficiency needed while on the job.

County Strategic Plan pillar addressed: Effective and Open Government

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

L.E. Professional Standards offers a variety of professional development training to law enforcement agencies. The approval of this agreement allows Probation staff to receive required Standards and Training for Corrections (STC) training. The vendor will deliver training related to California mandates with the latest legislative enactments, case law decisions affecting Probation and other law enforcement agencies, and Civil Liability. Probation staff will learn to interpret laws and practically apply objectives in the field.

State funding is available to offset costs associated with STC training. The fee is $50.00 for each attendee.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Susan Kuss