



Agenda Date: 6/7/2005  
Agenda Placement: 6T

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Jane Slattery, Senior Engineering Aide , 259-8372  
**SUBJECT:** Health & Human Services Agency Building G Re-Carpet - Award of contract

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### **RECOMMENDATION**

Director of Public Works requests award of the contract for the "Health & Human Services Agency Building G Re-Carpet Project," PW 04-22R2, to Jaime's Flooring Center of Fresno, California, for their low base bid of \$69,900 and authorization for the Chair to sign the construction contract.

### **EXECUTIVE SUMMARY**

The Board of Supervisors authorized Public Works to solicit bids for the "Health & Human Services Agency Building G Re-Carpet Project", PW 04-22 on January 4, March 1 and again on April 19, 2005. The first two bid openings resulted with apparent low bids submitted above the budgeted amount for construction and all bids were rejected by the Board. The third bid opening took place May 5, 2005 and the lowest bid, which is now within budget, was submitted by Jaime's Flooring Center of Fresno in the amount of \$69,900. Staff recommends award of the construction contract to the qualified lowest bidder Jaime's Flooring Center.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The existing carpet in Building G at the Health & Human Services Agency is torn and creates a tripping hazard for both staff and the public and needs to be replaced.
Is the general fund affected?	Yes

Future fiscal impact: As part of the recommended fiscal year 2005/06 budget, unspent appropriations for this project have been rolled over from fiscal year 2004/2005. Construction costs are expected to occur in fiscal year 2005/2006, with no future fiscal impact anticipated beyond the fiscal year of 2005/2006.

Consequences if not approved: The carpet will continue to pose a safety hazard in building G of the Health and Human Services Campus to both staff and the public.

Additional Information: None

## **ENVIRONMENTAL IMPACT**

**Categorical Exemption Class 2:** Replacement or reconstruction of existing structures.

## **BACKGROUND AND DISCUSSION**

On January 4, 2005 the Board of Supervisors approved plans and specifications for the "Health & Human Services Agency Building G Re-Carpet Project", PW 04-22, authorized Public Works to advertise for sealed bids and for opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code. The Project was approved for re-bid by the Board of Supervisors on March 1 and again on April 19, 2005 due to the fact that the bid submitted at both bid openings was over the budgeted amount.

On May 5, 2005 one bid was submitted for the "Health & Human Services Agency Building G Re-Carpet Project", PW 04-22R-2 by Jaime's Flooring Center of Fresno in the amount of \$69,900. The total project budget is \$100,000. Staff recommends award of the Construction Contract to Jaime's Flooring Center.

## **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey