



Agenda Date: 6/7/2005
Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 2 to Agreement with Napa Valley College (Learning Disabilities)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 4832 with Napa Valley College increasing the amount by \$8,500 for a new maximum of \$25,500 for Fiscal Year 2005-2006, incorporating agency-wide changes to the General Terms and Conditions, and revising the Scope of Work to include staff trainings for diagnostic learning disabilities assessments for CalWORKs clients.

EXECUTIVE SUMMARY

Under this agreement, Napa Valley College conducts learning disabilities assessments and makes diagnoses to enable CalWORKs participants to successfully seek, obtain and retain employment. The amendment includes agency-wide changes to the General Terms and Conditions, revises the Scope of Work to add three staff training sessions for HHS staff, and revises the contract amount to reimburse the contractor for the cost of the trainings and for an increase in referrals.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal, which allows the County the option to continue these

services into the next fiscal year.

Consequences if not approved: There will be no spending authority granted to cover Napa Valley College's costs for the increase in referral activity and requested staff training sessions.

Additional Information: None

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

This amendment allows Napa Valley College to continue providing services to enable the County to meet its mandated requirement to screen all CalWORKS applicants and recipients for learning disabilities. Napa Valley College's Learning Diagnostic Services Center conducts learning disabilities assessments, makes diagnoses, and advises case management staff of accommodations needed for the participant to successfully seek, obtain and retain employment. The amendment also adds three staff training sessions for HHSA staff to enable them to better identify and understand learning abilities and disabilities, and increases the contract maximum to compensate the contractor for these trainings and for an increase in referral activity.

Referral activity has increased because:

- | Learning Disability (LD) information is being presented to clients more often--at client orientation and Welfare to Work Appraisal appointments.
- | Recent system enhancements provide (1) an alert to the worker each time the participant's name is accessed to signal the worker to enter LD information and (2) a new report that identifies participants who have not been screened for LDs.
- | As more participants approach their CalWORKS "timing out" point, they may be eligible for a time extender and now see the LD screening as a benefit.
- | Staff are doing a better job of presenting the benefits of LD screening.

The department has an executed Business Associate agreement on file with this vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon