



Agenda Date: 6/7/2005
Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Renewal Revenue Agreements with the City of Napa for the Family Self Sufficiency Coordinator
and Family Self Sufficiency Counselor

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign renewals of the following revenue agreements with the City of Napa for the term July 1, 2005 through June 30, 2006 for the Family Self-Sufficiency Program:

1. Agreement No. 3668 for a maximum of \$87,656 for a Family Self-Sufficiency Coordinator; and
2. Agreement No. 4907 for a maximum of \$73,454 for a Family Self-Sufficiency Counselor.

EXECUTIVE SUMMARY

The City of Napa Housing Authority operates the Self-Sufficiency program as part of the Section 8 federal rental assistance program mandate. The purpose of the program is to foster economic independence and self-sufficiency among tenants. These agreements reimburse the County for two full-time Family Self-Sufficiency staff for services through June 30, 2006.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The County will receive revenue to fund two staff positions to provide needed services in Fiscal Year 2005-2006.

Is the general fund affected?	No
Future fiscal impact:	This revenue agreement is reviewed annually by the City of Napa.
Consequences if not approved:	HHSa will bear the cost of the positions, which could potentially cause an over-expenditure of the CalWORKs Single Allocation, resulting in an increase in county dollar.
Additional Information:	None.

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The City of Napa Housing Authority operates the Family Self-Sufficiency (FSS) Program as part of the federal Section 8 Housing Choice Voucher Program. The Family Self-Sufficiency (FSS) Program promotes the development of local strategies to coordinate the use of assistance under the Housing Choice Voucher program. The coordination of public and private resources enables participating CalWORKs families and other low-income families in the community to achieve economic independence and self-sufficiency, build assets, and prepare for home ownership. As a result of participation in the FSS program, many families have achieved stable, well-paid employment, which has made it possible for them to become homeowners. The program offers a financial incentive to the families in the program, awarding escrow monies to families that overcome obstacles and complete goals over a six-year period. Since 1993, seventy-four Napa County families have received a total of \$348,085 in escrow disbursements.

The FSS Counselor assists the FSS Coordinator in the administration of the program, providing case management services to the families in the Section 8 Housing Choice Voucher Program. The Family Self-Sufficiency Coordinator administers the program, ensuring that all critical components of the program are met in order to maintain federal funding. The Family Self-Sufficiency Counselor works at the direction of the Family Self-Sufficiency Coordinator to evaluate, case manage, and coordinate activities for and counsel a caseload of participants in the Family Self-Sufficiency program.

These agreements reimburse the County for the costs associated with these positions through June 30, 2006.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Meegan Condon