



Agenda Date: 6/7/2005  
Agenda Placement: 6BB

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Patricia Grisham, Administrative Secretary I, 253-4424  
**SUBJECT:** Budget Transfer Moving from Trust to CEO Budget Unit

---

### **RECOMMENDATION**

County Executive Officer requests approval of Budget Transfer No. 88 transferring \$35,717 from the 10% Rebate Court Orders Trust Fund to the Central Services budget to offsets costs associated with the collection of fines and restitution. (4/5 vote required)

### **EXECUTIVE SUMMARY**

Per the results of an audit of the Restitution Fines and Court-Ordered Restitution Trust Fund, it was determine that funds should be deposited into the budget unit that pays the expenses of the contract with California Services Bureau.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Reimbursement from the State for a portion of restitution fines and court-ordered restitution fees collected by the County.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	\$35,717 is being transferred from the trust fund to Central Services budget to offset general fund expenses. In the future money will be deposited directly into this budget unit to offset future costs.
Consequences if not approved:	The County will be out of compliance with the California State Controller's

Office regulations regarding Restitution Fines and Court-Ordered Restitution.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Two County departments (Probation and the District Attorney) work with the Courts to collect restitution fines and court-ordered restitution. The County contracts with California Services Bureau to act as the County's collection agent.

A recent audit concluded that these funds should be deposited to reimburse the cost of the contract with California Services Bureau. This transfer of funds will partially reimburse the County for this contract. In the past, the County deposited this money into a trust account. However, because the finding calls for the money to be applied directly to the collection activity staff is now depositing these reimbursements directly into the budget unit that pays for the contract.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Britt Ferguson