



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/6/2017

Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Employee Support and Development/Contracts Manager - 253-4720

SUBJECT: Amendment No 4 to Agreement with Jackson & Coker Locum Tenens, LLC

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 170436B-17 (formerly Agreement No. 6391) with Jackson & Coker Locum Tenens, LLC increasing the amount by \$180,000 for a new annual maximum of \$300,000 and each automatic renewal thereof for the provision of temporary or permanent psychiatrist placement services for the mental health program.

EXECUTIVE SUMMARY

Napa County is obligated to maintain appropriate staffing levels to provide necessary psychiatric services to children and adults in accordance with the terms of its agreement with the State Department of Mental Health. Jackson & Coker provides recruitment services for temporary and/or permanent placements of licensed psychiatrists (locum tenens) for the County's vacant staff psychiatrist positions, as needed. Approval of the recommended amendment increases the maximum amount of the agreement for the placement of two temporary licensed psychiatrists to fill vacancies in the Mental Health Division's medication clinic this fiscal year.

Jackson & Coker Locum Tenens, LLC is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Mental Health, Budget Unit 20002

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This amendment will allow HHSA to amend the contractor's agreement to increase it's contract maximum from \$120,000 to \$300,000. The increase is needed to accommodate a need for psychiatrists in the Mental Health Medication Clinic
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2017, the agreement contains an automatic renewal and will be budgeted accordingly.
Consequences if not approved:	If this amendment is not approved, we will not have the needed psychiatrists in the Mental Health Medication Clinic and Napa County Mental Health clients will not receive medication services timely or as medically necessary.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Jackson and Coker employs professionally licensed staff who provide psychiatric medication services to clients of the Napa County Health and Human Services Agency's (HHSA) Children's Behavioral Health and Adult Mental Health programs. In addition, Jackson and Coker psychiatrists provide consultation to non-medical staff regarding medical issues involving specific clients, participate in interdisciplinary staff case conferences, and represent the medical discipline in administrative oversight activities mandated by Mental Health or Medi-Cal regulations, including Quality Assurance and Professional Practice reviews.

Approval of the recommended action will amend the contractor's agreement to increase the contract maximum from \$120,000 to \$300,000. The increase to the maximum amount is needed to accommodate two temporary psychiatrists in the Mental Health Division's medication clinic.

Jackson and Coker is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula