



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/6/2017  
Agenda Placement: 6FF

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Alice Hughey for Minh Tran - Interim County Executive Officer  
County Executive Office  
**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595  
**SUBJECT:** Removal from the Napa County Local Food Advisory Council

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### **RECOMMENDATION**

County Executive Officer requests the removal of the following member of the Napa County Local Food Advisory Council effective immediately:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Jessica Mennella	3	Community at Large

### **EXECUTIVE SUMMARY**

The Napa County Local Food Advisory Council (LFAC) is requesting removal of one Council member who represents Community at Large due to lack of compliance with Article III, Section F of the attached bylaws regarding regular attendance (LFAC memo attached).

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On September 28, 2009, the Board of Supervisors established a strategic objective calling on the Agricultural Commissioner's office to organize a Local Food Forum and initiate a community discussion regarding local food production, sourcing and distribution. The Board's establishment of this strategic objective was consistent with the Napa County General Plan, which includes a policy statement recognizing that "increasing local food production in Napa County and increasing local food purchases by County residents and institutions such as the jail, schools, and hospitals will contribute to greater food security, increase agricultural diversity, and create a reliable market for small-scale farmers" (Policy AG/LU-19).

On October 5, 2010, the Board of Supervisors adopted Resolution 2010-128 creating the Napa County Local Food Advisory Council (LFAC). The LFAC advises the Agricultural Commissioner and Board of Supervisors regarding the development and promotion of a sustainable local food system and helps set priorities and plan and implement initiatives to improve the environmental, economic and social sustainability of food production in Napa County. Additionally, the Board adopted bylaws for the LFAC, which included 15 members appointed by the County Board of Supervisors, including representatives of agriculture, public and private institutions, health and nutrition, community advocates, the incorporated cities and towns and the unincorporated portion of Napa County. Specifically, the Advisory Council consisted of one representative from the Board of Supervisors, five representatives from the incorporated cities/town, three representatives from agriculture, one individual representing public health and/or nutrition, one individual representing institutions, one individual representing marketing and/or distribution of agricultural products, and three representatives from the community at large.

On December 20, 2016 the Board of Supervisors adopted Resolution 2016-185 extending the life of the LFAC to December 20, 2020 and Resolution 2016-186 to change the representative composition of the LFAC, the attendance requirements, and the definition of a "quorum." The new representative composition of LFAC is as follows:

- | One representative from the Board of Supervisors;
- | Five representatives from the incorporated cities/town;
- | Three representatives from agriculture and/or marketing and/or distribution of agriculture products;
- | Three representatives from public health and nutrition, education and/or institutions; and
- | Three representatives from the community at large.

The Board's action today will create one vacancy on the LFAC. The County Executive Office will coordinate with the LFAC to recruit for the new vacancy.

**SUPPORTING DOCUMENTS**

A . Bylaws

B . Napa County Local Food Advisory Council Memo dated May 1, 2017

CEO Recommendation: Approve

Reviewed By: Carlos Solorio