



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/6/2017

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Operations

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Actions regarding the Regents of the University of California, on behalf of UC Davis Extension

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments to agreements with the Regents of the University of California on behalf of UC Davis Extension as follows:

1. Amendment No. 1 to Agreement No. 2131 increasing the amount by \$14,220 for a new maximum of \$103,095 to provide training to Comprehensive Services for Older Adults staff; and
2. Amendment No. 1 to Agreement No. 7420 increasing the amount by \$1,481 for a new maximum of \$10,369 to provide training to Child Welfare Services staff.

EXECUTIVE SUMMARY

The University of California's extension campus at UC Davis has developed a training program that is offered to county Social Services and Child Welfare Services program staff. The objectives of this contract are to:

- | Improve service delivery in the administration of Social Services programs
- | Implement tactics designed to transition clients to self sufficiency
- | Prepare for the impending changes with health care reform

Approval of the requested actions will increase the contract maximums for Fiscal Year 2016-2017 to enable UC Davis to provide staff with professional development training opportunities, specifically Mutual Learning through trainings provided by Carrie Hayes who is certified in Mutual Learning, with the goal of increased excellence in service delivery to clients.

The Regents of the University of California is not a local vendor. The County has contracted with the Regents of the

University of California for training sessions since 1983. These agreements terminate June 30, 2017.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Child Welfare Services Health & Human Services Comprehensive Services for Older Adults Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The training provided by UC Davis is unique to Social Services content and is provided by trainers who are identified experts in the field.
Is the general fund affected?	No
Future fiscal impact:	The agreements expire on June 30, 2017 and do not contain any automatic renewal provisions.
Consequences if not approved:	If these agreements are not approved, then Social Services staff would not be provided with courses designed to improve job performance, increase skill, and improve service delivery. Social Services staff would also not be provided with required courses specific to their job responsibilities.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The University of California's extension campus at UC Davis has developed a training program that is offered to county Social Services and Child Welfare Services program staff. Approval of the requested actions will increase the contract maximum for Fiscal Year 2016-2017 to enable UC Davis to provide staff with professional development training opportunities, specifically Mutual Learning trainings provided by Carrie Hayes who is certified in Mutual Learning, with the goal of increased excellence in service delivery to clients.

The objectives of this contract are to:

- | Improve service delivery in the administration of Social Services programs
- | Implement tactics designed to transition clients to self sufficiency
- | Prepare for the impending changes with health care reform

Approval of the recommended action will enable the Regents of the University of California, on behalf of its UC Davis Extension, to provide the following training services to HHS staff:

Amendment of Agreement No. 2131 (Comprehensive Services for Older Adults): The proposed amendment would increase the maximum contract amount to allow Comprehensive Services for Older Adults (CSOA) to extend training in the area of Mutual Learning. The use of this communication framework and mindset is an overarching agency objective to improve communication with internal and external partners and enhance the provision of services to clients. The additional funds for training will allow CSOA to train new staff and continue to train and support existing staff around the principles and application of Mutual Learning.

Amendment of Agreement No. 7420 (Child Welfare Services): The proposed amendment will add a half-day of training regarding Introduction of Mutual Learning Behaviors to the Child Welfare Services Leadership Team.

The Regents of the University of California is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula