



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/6/2017  
Agenda Placement: 6EE

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Alice Hughey for Minh Tran - Interim County Executive Officer  
County Executive Office  
**REPORT BY:** Sarah Minahen, Executive Assistant-CEO - (707) 253-4424  
**SUBJECT:** Out of State Travel Request for Supervisor Diane Dillon

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### **RECOMMENDATION**

County Executive Officer requests authorization for out-of-state travel for Supervisor Diane Dillon to attend the National Association of Counties (NACo) Annual Conference in Columbus, Ohio regarding various matters related to Napa County from July 18 through July 31, 2017.

### **EXECUTIVE SUMMARY**

Today's action will authorize out-of-state travel for Supervisor Diane Dillon from July 18 to July 31, 2017 to attend the National Association of Counties (NACo) Annual Conference in Columbus, OH.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds are budgeted in the FY 2017-2018 Board of Supervisors' budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Supervisor Diane Dillon will represent Napa County while attending the NACo Conference. The estimated cost of the travel is \$3,000.
Is the general fund affected?	Yes
Future fiscal impact:	None

Consequences if not approved: If this item is not approved, Supervisor Dillon will not be reimbursed for travel expenses incurred on behalf of the County.

Additional Information:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The National Association of Counties (NACo) Annual Conference will be held this year in Columbus, OH. NACo is the only national organization that advocates for counties before the federal government, working to make sure that county governments are represented well and better understood as a key element in the governmental structure. Supervisor Dillon is the Chair of the NACo County and Tribal Affairs Subcommittee. The requested travel period is July 18 through July 31, 2017.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Carlos Solorio