



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/6/2017

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Stacie McCambridge for Barry Biermann - Fire Chief
County Fire Department

REPORT BY: Stacie McCambridge, Staff Services Analyst - (707) 299-1465

SUBJECT: Professional Service Contract for Fire Hazard Abatement - Joaquin's Landscaping

RECOMMENDATION

County Fire Chief requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No.170397B-17 (formerly Agreement No. 8449-1) with Joaquin's Landscaping increasing the amount by \$35,000 for a new maximum of \$85,000 to continue the success of the Napa Firewise Chipping Program.

EXECUTIVE SUMMARY

County Fire is requesting to increase the maximum amount of the current contract with Joaquin's Landscaping for it has hit its contract maximum of \$50,000. The proposed amendment requests adding \$35,000 to the existing agreement for a total maximum of \$85,000.

County Fire has broaden the scope of work to encompass the chipping needs of the Napa County Firewise Chipping Program. Historically the program was operated by using a contracted Chipper Crew Boss and a crew of two to four Napa County Corrections inmates. By utilizing the Napa County Corrections inmates there was no cost to the County for their participation. Because of realignment and the change in the risk level of those housed in the jail it is no longer feasible to have them work on this program.

In order to continue this free, successful program to the residents of Napa County, County Fire contracted with Joaquin's Landscaping as an alternate way of chipping to keep the program in place.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	County Fire Department
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Professional Services Agreement is necessary to implement the Napa County Fire Hazard Abatement Ordinance and to continue the highly success Napa Firewise Chipping program. The County has used this vendor previously and has used him for other projects.
Is the general fund affected?	No
Future fiscal impact:	If the Napa Firewise Chipping program is continued into next year the need to budget money to accommodate the program will be needed.
Consequences if not approved:	The success of the Napa Firewise Chipping program would be jeopardized. There would be fewer piles chipped and a possibility of a gap in service to the existing piles scheduled to receive chipping services. This program is successful in providing defensible space which in turns saves County Fire money and helps to prevent large fires seen in other areas of the State.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County Fire is recommending an increase to the maximum amount of the current contract (Agreement No. 170397B-17, Amendment No. 1) with Joaquin's Landscaping Services. The proposed amendment requests adding \$35,000 to the existing agreement for a total maximum of \$85,000.

Fire is now broadening the scope of work to encompass the chipping needs of the Napa County Firewise Chipping Program. Historically the program was operated by using a contracted Chipper Crew Boss and a crew of two to four Napa County Corrections inmates. By utilizing the Napa County Corrections inmates there was no cost to the County for their participation. Because of realignment and the change in the risk level of those housed in the jail it is no longer feasible to have them work on this program. As a temporary solution to successfully complete the 2017 chipping season, staff contracted with Joaquin's Landscaping.

The Napa County Fire Wise Chipping Program started the chipping season in April 2017 with 99 Napa County residences requesting the free chipping service. Currently the program has 234 piles waiting to be chipped. The piles are located throughout Napa County. Currently there are 62 piles located in the northern Napa County area, 84 in the Eastern area of Napa County and 88 in the southern Napa County area.

The contract has currently hit its maximum of \$50,000. The proposed amendment recommends adding \$35,000 to the agreement for a total maximum of \$85,000. This will allow the chipping program to continue into June of 2017.

Joaquin's Landscaping Service is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi