



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/6/2017  
Agenda Placement: 10C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Alice Hughey for Minh Tran - Interim County Executive Officer  
County Executive Office  
**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595  
**SUBJECT:** Appointment to the Napa County Juvenile Justice Coordinating Council

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### **RECOMMENDATION**

County Executive Officer requests the appointment of one of the following applicants to the Napa County Juvenile Justice Coordinating Council with the term of office to commence immediately and expire December 31, 2019:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Mark Bontrager	1	Community-based Drug & Alcohol Treatment Program
Joanne Marie Seitz	4	Community-based Drug & Alcohol Treatment Program

### **EXECUTIVE SUMMARY**

There is currently one opening on the Napa County Juvenile Justice Coordinating Council representing Community-based Drug & Alcohol Treatment Program due to a vacancy. The County Executive Office advertised the opening and received two new applications from Mark Bontrager and Joanne Marie Seitz.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports.
2. Public comments.
3. Motion, second, discussion, and vote on the item.

**FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Board of Supervisors adopted Resolution 01-02 on January 9, 2001, establishing the Juvenile Justice Coordinating Council (JJCC) pursuant to Section 749.22 of the California Welfare and Institutions Code. There are sixteen members of the JJCC, which includes four public members appointed by the Board of Supervisors. The purposes of the JJCC are as follows:

- a. To advise the Chief Probation Officer in the development of the proposed expenditure plan for funds provided under the Comprehensive Youth Services Act and to advise the Chief Probation Officer with respect to compliance with all statutory State and Federal guidelines and regulatory requirements;
- b. To develop and submit to the Board of Supervisors a Comprehensive Multi-Agency Juvenile Justice Plan in accordance with the requirements of the Crime Prevention Act of 2000 and all guidelines and requirements of the State Board of Corrections; and
- c. To develop methods of monitoring expenditure of funds, to insure quality of services provided and to evaluate the outcome effectiveness of services and programs funded under the Comprehensive Youth Services Act (Chapter 3.2 of Part 6 of Division 9 of the Welfare and Institutions Code) and any other juvenile justice expenditures as the Board of Supervisors may direct.

By taking this action today, the JJCC will be fully represented.

**SUPPORTING DOCUMENTS**

- A . Mark Bontrager Application
- B . Joanne Marie Seitz Application

CEO Recommendation: Approve

Reviewed By: Carlos Solorio