



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/6/2017  
Agenda Placement: 10B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Alice Hughey for Minh Tran - Interim County Executive Officer  
County Executive Office  
**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595  
**SUBJECT:** Appointment to the Airport Advisory Commission

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### **RECOMMENDATION**

County Executive Officer requests appointment of one of the following applicants to serve on the Airport Advisory Commission with the term commencing immediately and expiring December 31, 2017:

<u>Applicant</u>	<u>District</u>	<u>Representing</u>
Alton Hoover	2	General Public
Bruce McLean	5	General Public

### **EXECUTIVE SUMMARY**

There is currently one opening on the Airport Advisory Commission representing the General Public due to a resignation. The County Executive Office advertised the vacancy and received two new applications from Alton Hoover and Bruce McLean.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports.
2. Public Comments.
3. Motion, second, discussion and vote on the item.

**FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On October 9, 1979 the Board of Supervisors adopted Resolution No. 79-145 changing the composition of the Airport Advisory Commission to consist of seven general public representatives as amended by Resolution No. 93-6 dated January 26, 1993.

On August 19, 1997 the Board of Supervisors adopted Resolution No. 97-91 adding three members to the Commission:

- | One Napa Chamber of Commerce Representative (recommended by the Chamber);
- | One Commercial Aviation Operator Located at the Airport; and
- | One Napa Airport Pilots' Association Representative (recommended by the Pilots' Association).

The function of the Airport Advisory Commission is to advise and make recommendations to the Board of Supervisors on the following:

- | matters pertaining to County Airport operations;
- | maintaining and improving Airport safety;
- | a master plan for Airport development;
- | the annual Airport budget;
- | leases, rates, and charges for all Airport facilities; and
- | other matters pertaining to aviation.

By taking this action today, the Airport Advisory Commission will be fully represented with ten voting Commissioners and one non-voting Liaison Commissioner.

**SUPPORTING DOCUMENTS**

- A . Alton Hoover Application
- B . Bruce McLean Application

CEO Recommendation: Approve

Reviewed By: Carlos Solorio