



Agenda Date: 6/6/2006
Agenda Placement: 6Y

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Hansen for Mark Gregersen - Director
Human Resources
REPORT BY: Pamela Hansen, Human Resources Analyst III, 253-4305
SUBJECT: Amendment to Departmental Allocation List for the Sheriff's Department

RECOMMENDATION

Human Resources Director requests adoption of a resolution amending the Departmental Allocation List for the Sheriff's Department with regards to adding one (1) Evidence Specialist Limited Term position through June 30, 2007, effective June 3, 2006.

EXECUTIVE SUMMARY

The Sheriff's Department has an employee currently working as an extra help Evidence Specialist who has exhausted their available extra help hours. This employee has been assigned to work on an upcoming trial and will be expected to testify in this case.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The position is currently budgeted as extra help.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	The limited term position will be deleted at the conclusion of the trial.
Consequences if not approved:	The employee will be required to testify in an upcoming trial and if the limited term position is not approved the County will be in violation of our contract with the California Public Employees' Retirement System (PERS) as a result of the employee working in excess of 1,000 hours in a fiscal year.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Sheriff's Department has an employee who has been working on evidence related to an upcoming trial. The District Attorney's Office will be requiring his testimony at the upcoming trial. He has exhausted all available extra help hours for this fiscal year which ends on June 30, 2006. If he continues to work as an extra help employee the County will be in violation of our contract with the California Public Employee's Retirement System (PERS) which limits the number of hours an extra help employee can work to 1,000 in a fiscal year.

The department is requesting the position through June 30, 2007, however, should the trial conclude prior to that date, the position will be deleted at that time.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Karen Gratton