



Agenda Date: 6/6/2006
Agenda Placement: 6R

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Gladys Coil, Staff Services Analyst II, 259-8603
SUBJECT: Amendment 1 to Lease Agreement No. 6463 with GE Capital Modular at 2261 Elm Street, Napa, CA

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Lease Agreement No. 6463 with GE Capital Modular Space extending the term through June 30, 2007 for office space for Health and Human Services staffing and the Mental Health Self-Help Group.

EXECUTIVE SUMMARY

The trailers being leased from GE Capital house the Mental Health Self-Help Group and a small group of Social Services staff. The current lease expires June 30, 2006. This Amendment No. 1 extends the lease for one additional year to June 30, 2007 with no increase to the lease rate.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Funding for the lease payments is available within the proposed Fiscal Year 2006-2007 budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	HHSa has housed staff in the leased trailers since June of 2005. Due to continued space needs, HHSa would like to extend the lease for an additional year.
Is the general fund affected?	Yes

Future fiscal impact: This lease amendment terminates June 30, 2007.
Consequences if not approved: There will not be sufficient space to house all HHSA staff and the Mental Health Self-Help Group.
Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

Napa County has leased two modular units from GE Capital Modular Space since 2002. Initially, the Juvenile Justice Center used the trailer to house staff. With the completion of the new Juvenile Justice Center, that staff was relocated to the new facility.

Health and Human Services took over the lease of the modular units to house the Mental Health Self-Help Group program and Social Services staff in June 2005. The trailers leased from GE Capital will continue to house the Mental Health Self-Help Group and a small group of Social Services staff. The lease amount will remain at \$1,220 per month through the expiration of this amendment on June 30, 2007.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Andrew Carey