NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Randy Snowden - Director
                 Health & Human Services

REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720

SUBJECT: Amendment No. 2 to Agreement No. 4402 with Davis Guest Home

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 4402 with Davis Guest Home increasing the amount by $16,040 for a new maximum of $200,000 and revising the Scope of Work to incorporate performance measures into the contractor's agreement to provide residential mental health services.

EXECUTIVE SUMMARY

Davis Guest Home provides augmented board and care services to Napa County clients who are unable to stay in traditional board and care community placements because their mental health symptoms and/or behaviors prevent them from functioning at the level of independence required in other programs. The requested amendment incorporates contract monitoring and performance measures into the agreement, increases the maximum amount to reflect increased client placements, and revises the scope of work to reflect available placement levels.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested amendment will allow HHSA to maintain placement options other than high-cost institutional settings for seriously mentally ill adults and to effectively monitor the quality of care. The County's contract with the Department of Mental Health requires that

	clients be placed at the most appropriate level of care, and that the County be responsible for monitoring contract activities and performance measures.
Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal, which allows the County the option to continue these services into the next fiscal year. Appropriations will be budgeted accordingly.
Consequences if not approved:	If this amendment is not approved, the provider will not be compensated for additional units of service, and the contract will not be requiring the implementation of performance outcome measures and monitoring for this provider.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Davis Guest Home is designed to provide a structured, community-based living situation, along with sufficient programming to support mentally ill adults with a history of requiring institutional care. The agreement with this contractor is necessary to accomplish the goal of transferring adult clients out of institutional care into a more cost effective and clinically appropriate community setting. The requested amendment will enable the Agency to continue to offer licensed structured residential placements with enhanced services for adult mental health clients. It also includes new language regarding contract monitoring and performance measures, increases the maximum amount to reflect increased client placements at this facility (in lieu of higher-cost alternative placements), and revises the Scope of Work to reflect the change in available placement levels. The facility previously offered both an intermediate care level and a transitional care level; the program offering has now been changed to delete the intermediate care level and provide only the transitional care level. This change is consistent with the needs of Napa County clients being served by this provider.

The Agency has an executed Business Associate agreement with this vendor in place.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita