



Agenda Date: 6/5/2007
Agenda Placement: 6V

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Airport
REPORT BY: Kathleen Dubrin, Staff Services Analyst II , 259-8683
SUBJECT: Approval of Amendment No. 1 to Professional Services Agreement No. 6675 with Vortex Industries, Inc.

RECOMMENDATION

Director of Public Works/Aviation requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6675 with Vortex Industries, Inc. increasing the amount by \$20,000 for a new maximum of \$60,000 and adding an automatic annual renewal clause for existing services of preventative maintenance and repairs for the hangers and sliding gates located at the Napa County Airport.

EXECUTIVE SUMMARY

Approval of the requested amendment will provide for additional compensation for unanticipated work relating to the 11 electric gates that were installed as part of the perimeter fencing project at the Napa Valley Airport. It also provides that the term of this Agreement shall be automatically renewed for an additional year at the end of each fiscal year unless either party terminates the agreement.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The present specialized services of this agreement provide for the preventative maintenance program for the sliding gates and the hangers at the airport. Additional work is required in June requiring an amendment to increase the maximum amount of this agreement. There is sufficient appropriation

authority remaining within the airport's operating budget to allow this action without a budget transfer. It also is prudent to allow for the continuation of this agreement on an annual basis given that this preventive maintenance program is required on an ongoing basis.

Is the general fund affected? No

Future fiscal impact: This agreement can be extended into future fiscal years unless terminated by either party.

Consequences if not approved: The safety of the perimeter fencing would be compromised by gates that may be malfunctioning. Tenant satisfaction would be compromised if tenants were unable to reach their airplanes due to inoperable gates.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

During Fiscal Year (FY) 2006-2007 it became necessary to establish a Preventative Maintenance Program for the 11 electric gates and 43 manual gates that were installed at the Napa County Airport as part of the perimeter fencing project. Napa County Agreement No. 6675 with Vortex Industries, Inc. was approved on August 1, 2006 to provide for this specialized service along with preventative maintenance for hangers.

The original estimate provided by Vortex last summer did not take into consideration the heavy use of the gates by construction vehicles located by the ongoing Airport capital improvement construction projects. More work has been required to maintain and replace, as necessary, electric gates, posts and fencing. Amendment No. 1 will provide obligation authority for this agreement to provide for additional work required in June.

In addition to increasing the obligation authority of this agreement, this amendment also provides that the term of this Agreement shall be automatically renewed for an additional year at the end of each fiscal year, under the terms and conditions then in effect, unless either party gives the other party written notice of intention not to renew no less than thirty (30) days prior to the expiration of the then current term.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi