



Agenda Date: 6/5/2007
Agenda Placement: 6P

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Joint Powers agreement with Solano County RE Public Health Laboratory

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Joint Powers Agreement No. 4092 with the County of Solano for an annual maximum of \$112,000 for the term July 1, 2007 through June 30, 2010 to continue the joint operation of the Napa-Solano County Public Health Laboratory.

EXECUTIVE SUMMARY

For the past eight years, Napa County and Solano County have operated the Napa-Solano Public Health Laboratory through a Joint Powers Agreement (Napa County Agreement No. 4092/Solano County Agreement No. 064092). In recent years, Solano County also has provided HIV/AIDS program administration under the Joint Powers Agreement (JPA). The renewal of this JPA will also allow Napa County to compensate Solano County the sum of \$112,000 annually in salary support for the Assistant Laboratory Director position. This compensation is in lieu of Napa County hiring a Laboratory Director at a higher cost to serve at the joint laboratory.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a discretionary activity in that there is no mandate to enter into a JPA with Solano County. However, joint operation of the Laboratory for the benefit of both counties has and will continue to provide significant cost savings due to

increased efficiency in the use of personnel, equipment and facilities.

Is the general fund affected? No

Future fiscal impact: The JPA expires June 30, 2010.

Consequences if not approved: If this agreement is not renewed, Napa County will be without a Public Health Lab or an Administrator for the HIV/AIDS programs, because Napa County's level of utilization for such services is not great enough to support Napa County's hiring the personnel and maintaining the physical plant and equipment necessary for such an operation for Napa County's purposes only.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On May 12, 1998, the Board of Supervisors approved a request by the Director of the Napa County Health and Human Services Agency to pursue the establishment of a regional Public Health Laboratory with Solano County. A Joint Powers Agreement (JPA) was then signed by both counties. Since approval of that JPA, the current Napa County Laboratory Director has continued to work at the Napa-Solano County Public Health Laboratory in Vallejo. She maintained her current title and job status with Napa County and has acted as the Assistant Director of the Napa-Solano County Public Health Laboratory. Under the JPA, Solano County provides complete Public Health Laboratory testing as required by Napa County, courier services for the pick up and delivery of specimens and results, laboratory reporting, monthly statistical analysis, and other reports or services as requested by Napa County.

Effective July 2007, the incumbent Napa County Laboratory Director will retire. Under the proposed amended JPA, Solano County will continue to provide Public Health Laboratory services as in the existing JPA, and Napa County will contribute \$112,000 per year to Solano County as salary support for an Assistant Laboratory Director employed by Solano County. This monetary contribution will be in lieu of the services of the retiring Napa County Laboratory Director. The proposed amendment will result in significant cost savings to Napa County compared to hiring a replacement for the incumbent Napa County Laboratory Director. During the past eight years of operation, the joint laboratory has functioned and served both the general public and Agency staff/programs well. No major problems have been identified by either the general public or staff. Minor operational issues have been addressed and corrected easily. Under the amended MOU, Solano County will additionally provide Napa County with administrative oversight of the HIV/AIDS programs through .10 to .15 FTE of a Supervising Health Education Specialist. This person will work with the State Office of AIDS and Napa County's subcontractors to ensure that all reporting requirements and program objectives are met. The Napa County Health Officer will continue to be responsible for follow up of communicable diseases and public health conditions as reported by the Laboratory and will be responsible for monitoring the contract with Solano County.

The proposed amended JPA is being presented to the Boards of Supervisors of each of the two counties for approval. HNSA recommends approval of the proposed amendment to the JPA .

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita