



Agenda Date: 6/5/2007  
Agenda Placement: 6K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendment No. 1 to Agreement with Boys & Girls Club of Napa Valley, Inc.

---

### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6401 with the Boys & Girls Club of Napa Valley, Inc., revising the Scope of Work to clarify deliverables and add activities, revising the Compensation section to reorganize the budget for better contract administration, and revising the Contractor Monitoring Tool for coordination of Friday Night Live, a substance abuse prevention program for middle and high school students, with no change to the contract maximum.

### **EXECUTIVE SUMMARY**

Friday Night Live is a substance abuse prevention program for middle and high school students that fosters youth leadership development and inspires community change through youth-led initiatives. Boys & Girls Club oversees the countywide Friday Night Live program. Approval of the requested action will modify the Scope of Work to specify the number of new chapters to be established, the number and types of promotional events to be conducted, and activities to increase funding and resources to the Napa County Friday Night Live Program. It will also reorganize the budget for better contract management and clarify the contract monitoring tool.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of

Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Friday Night Live is a statewide program that fosters youth leadership development and inspires community change through youth-led initiatives. Friday Night Live is the umbrella program that includes a middle school age component (Club Live) and a high school age component (Friday Night Live). The Boys and Girls Club serves as the coordinating organization responsible for establishing and overseeing chapters throughout the County. Chapters engage in initiatives to facilitate change regarding a host of social health issues.

Approval of the requested action will revise the following sections of the agreement with no change to the contract maximum.

1. the Scope of Work, to specify the number of new chapters to be established, the number and types of promotional events to be conducted, and the activities designed to increase funding and resources for the Napa County Friday Night Live Program.
2. the Compensation section, to group similar items into broader categories.
3. the Contract Monitoring Tool, to state expectations more clearly.

The Boys & Girls Club of Napa Valley is not a health care provider for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendor under this agreement. Therefore, a Business Associate Agreement is not required.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita