



Agenda Date: 6/5/2007
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 4 to Agreement No. 4832 with Napa Valley College (Learning Disabilities)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 4832 with Napa Valley College decreasing the amount by \$3,600 for a new maximum of \$27,000 and revising the compensation section to reflect a decrease in the number of client referrals and an increase in the cost per participant in relation to diagnostic learning disabilities assessments for CalWORKs clients for Fiscal Year 2007-2008.

EXECUTIVE SUMMARY

Under this agreement, Napa Valley College conducts learning disabilities assessments and makes diagnoses to enable CalWORKs participants to successfully seek, obtain and retain employment. Approval of the requested action will revise the compensation section for Fiscal Year 2007-2008 services because of a decrease in the number of participants, partially offset by an increase, from \$850 to \$900, in the cost per participant.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that the services are mandated by welfare regulations but the choice of service provider is at the discretion of the County welfare department. Napa Valley College was contracted for the provision of these services because it has a department speciality focused on learning

disabilities. While their rates have increased, the number of referrals are lower than had been anticipated. Thus, the agreement maximum should be adjusted accordingly so as not to encumber funds unnecessarily.

Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates June 30, 2008, the agreement contains an automatic renewal, which allows the County the option to continue these services into the next fiscal year.
Consequences if not approved:	If the requested action is not approved, the contractor will be unable to be compensated for the increase in their rates and the contract maximum will be too high.
Additional Information:	The Fiscal Year 2006-2007 contract amount was based on a projection of 36 participant referrals. To date, HHSA has only been billed for services for eight participants. Therefore, it seemed appropriate to lower the participant projection and contract maximum for Fiscal Year 2007-2008.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County welfare department is required to screen all applicants and recipients of CalWORKs for learning disabilities. If, through this screening process, it is suspected that a participant has a learning disability, the participant is referred to a full learning disability assessment. Accommodations to assist in job searches or employment retention are also identified and provided. The Learning Diagnostic Services Center of Napa Valley College conducts learning disabilities assessments and diagnoses, and advises case management staff of accommodations that are needed for participants to successfully seek, obtain and retain employment. Approval of the requested action will change the budgeted amount due to a decrease in Fiscal Year 2006-2007 referral activity and an increase in the cost per participant charged by the vendor.

The Agency has an executed Business Associate Agreement on file with this vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita