



Agenda Date: 6/5/2007
Agenda Placement: 6AA

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Ginny Leija, Engineering Aide, 259-6718
SUBJECT: Napa County Jail Windows Replacement - Notice of Completion

RECOMMENDATION

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 07-14, "Napa County Jail Windows Replacement Project."

EXECUTIVE SUMMARY

On March 23, 2007, Napa County Director of Public Works acting as Purchasing Agent by delegation, awarded the contract "Napa County Jail Windows Replacement", PW 07-14, to Javco Window & Glass of Napa, California for its low bid of \$6,499. Work is complete and the Director of Public Works requests approval to file Notice of Completion.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Corrections
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Notice of Completion needs to be filed to complete the project and process final payment to the contractor.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	The Notice of Completion cannot be filed.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Inmates within the Adult Corrections Facility had scratched the inner lamination off the existing windows and were able to view employees in the parking lot. This created potential safety and security concerns. The windows at the Napa County Jail were replaced with diffused white laminated glass.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi