NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO: Board of Supervisors
FROM: Don Ridenhour - Director
Public Works
REPORT BY: Nancy Owyeong, Staff Services Analyst I - 253-4603
SUBJECT: Space License Agreement with First Presbyterian Church

RECOMMENDATION
Director of Public Works requests approval of and authorization for the Chair to sign a Space License Agreement with First Presbyterian Church of St. Helena at no cost to the County, for a term beginning on July 1, 2010 and continuing on a month to month basis until terminated by either party to provide a supplemental nutritional program.

EXECUTIVE SUMMARY
Since October 1, 2007, the Napa County Health and Human Services Agency (HHSA) has subleased office space from The Saint Helena Family Center, Inc. The current space is small and cannot be expanded. An increase in caseload and requirements to provide participants with nutrition classes makes it necessary to move to a larger space to better serve clients. There is no cost to the County.

FISCAL IMPACT
Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT
ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.
BACKGROUND AND DISCUSSION

The WIC program provides supplemental food, health care referrals, and nutrition education for low-income pregnant, nursing, and non-nursing postpartum women, and to infants and children up to age five who are found to be at nutritional risk. This program is available to all Napa County residents.

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There will be no rental fee charged for the use of the space in consideration of the benefits to the residents of the upvalley communities.

SUPPORTING DOCUMENTS

None

CEO Recommendation:  Approve
Reviewed By: Helene Franchi