TO: Board of Supervisors
FROM: Kreimeier, Danis - Director Library
REPORT BY: Bret Prebula, STAFF SERVICES ANALYST II - 707-253-4819
SUBJECT: Revision to Yountville Library Open Hours FY 2010-2011

RECOMMENDATION
Director of Library Services requests approval of the revised Yountville Library's Fiscal Year 2010-2011 scheduled open hours.

EXECUTIVE SUMMARY
A revision to the Yountville Library's Fiscal Year 2010-2011 open hours schedule is recommended. On May 18, 2010, the Board approved an adjustment to the Yountville Library's scheduled open hours to match the output provided by the correspondingly adopted Library Cost Allocation Model. In discussions with Town staff, it has become clear that further revisions are needed regarding the Yountville Library open hours schedule. These revisions will help the Yountville Library meet the overall needs of the Town's Library patrons. This revision does not alter the total amount of 17.5 County provided Yountville Library hours for Fiscal Year 2010-2011. The Library is recommending the Yountville Library location be opened Tuesday 2:00p.m.-8:00p.m., Wednesday 11a.m.-5p.m. and Saturday 12:00p.m.-5:30p.m.

FISCAL IMPACT
Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT
ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of
Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On May 18, 2010, the Board of Supervisors approved the adjustment of the Library's open hours schedule commencing July 1, 2010. This adjustment reflected the total County provided hours for Fiscal Year 2010-2011 for the Yountville Library. Today's revised schedule reflects input from Town staff to optimize the 17.5, Fiscal Year 2010-2011, total County provided hours per week for the Yountville Library.

Library staff, before the May 18th Board item, had implemented a survey in the Town paper, but it generated little response and there was no clear "favored" hours by Town residence. Since that time and after meetings with Town staff, it has been determined that a change is needed in the Yountville Library hours. For the coming Fiscal Year, Town and Library staff agree that in order to meet the needs of the Yountville Library patrons adjustments to the current Yountville Library open hours schedule are needed. As identified in the attachment, the Library is recommending the hours be changed on Tuesday's to reflect 2 p.m.-8p.m. instead of 11 a.m.-5 p.m. This change will give Yountville residents access to the Library past 6 p.m., which they have not had access to in previous years. Staff is recommending keeping the other hours on Wednesday's and Saturday's unchanged as they provide a good blend of hours throughout the week for the Town residents. In addition, the Wednesday hours allow school age children who have a shortened school day, access to the Library immediately when school is dismissed. This access for school age children is important when fostering life long library users. If approved the revised Yountville Library open hours schedule will commence July 1, 2010.

If the Town decides to fund extended (additional) library hours for FY 2010-2011, the Library, at a later date, will return to the Board with an extended (additional) hours agreement. At that time the Library would present the Board with a revised open hours schedule to reflect the change in total hours.

**SUPPORTING DOCUMENTS**

A . Revised FY 2010-2011 Yountville Library Open Hours

CEO Recommendation: Approve
Reviewed By: Helene Franchi