NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720
SUBJECT: Amendment No. 6 to Agreement 3724 with COPE Family Center, Inc.

RECOMMENDATION
Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 3724 with Cope Family Center, Inc., increasing the amount by $1,556 for a new annual maximum of $177,367 and revising the contractor’s budget to reflect an increase in the Community Based Child Abuse Prevention (CBCAP) allocation for Fiscal Year 2009-2010.

EXECUTIVE SUMMARY
Under the current agreement, Cope Family Center offers parenting classes, home visitor services, emergency assistance, child care services and referrals. Approval of the recommended amendment will increase the maximum dollar amount due to an increase in the Community Based Child Abuse Prevention (CBCAP) allocation that the County received from the Department of Social Services.

FISCAL IMPACT
Is there a Fiscal Impact? Yes
Is it currently budgeted? Yes
Where is it budgeted? Social Services
Is it Mandatory or Discretionary? Discretionary
Discretionary Justification: This action is discretionary in that there is no mandate for this contractor to provide these services. Approval of this amendment will enable the Agency
to reimburse the contractor for additional Community Based Child Abuse Prevention (CBCAP) services.

Is the general fund affected? No

Future fiscal impact: Although the agreement terminates June 30, 2010, it contains an automatic renewal provision, which allows the County the option to continue these services in the following fiscal year. The corresponding appropriations are included in the Agency's requested budget for Fiscal Year 2010-2011.

Consequences if not approved: If this amendment is not approved, the Agency will be unable to utilize the increased allocation for this agreement which provides an additional $1,556 for the Home Visitor Program.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Cope Family Center's (Cope's) mission is to help keep children safe from abuse and neglect and serve families experiencing a variety of difficulties. Funding for this agreement comes from four State allocations: Child Abuse Prevention, Intervention, and Treatment (CAPIT), Promoting Safe and Stable Families (PSSF), Community Based Child Abuse Prevention (CBCAP), and the Child Welfare Services allocation. Under the current agreement, Cope provides parenting classes for parents of infants and toddlers, home visitor services, and emergency assistance/child care services for families receiving family reunification services from the County. Cope also coordinates referrals to at-risk families who call or come in to Cope's Family Resource Center.

Approval of the recommended amendment increases the maximum dollar amount and revises the contractor's budget to reflect an increase in the State Community Based Child Abuse Prevention (CBCAP) funding allocation for the Home Visitor program this fiscal year.

Cope Family Center is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Karen Collins