



Agenda Date: 6/28/2005  
Agenda Placement: 8C  
Set Time: 10:05 AM  
Estimated Report Time: 1 Hour

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
Community Partnership Program  
**REPORT BY:** Howard Siegel, Community Partnership Manager, 253-4621  
**SUBJECT:** Appointments to General Plan Update Steering Committee

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### **RECOMMENDATION**

County Executive Officer requests the following actions regarding the Napa County General Plan Update Steering Committee.

1. Appoint from the list of applicants for the positions listed below. Terms of office commence immediately and expire June 30, 2009.
  - a. Five Positions - Each Supervisor to nominate one applicant who is a resident of his/her District. (Separate votes to be taken with each nomination)
  - b. Five Positions - Each Supervisor to nominate one applicant representing the general public. (Separate votes to be taken with each nomination)
  - c. Five Positions - Each Supervisor to nominate one applicant representing the general public. (Separate votes to be taken with each nomination)
  - d. Five Positions - Each Supervisor to nominate one applicant representing the general public. (Separate votes to be taken with each nomination)
  - e. One Position - Nomination of one applicant representing city interests.
2. Authorize staff to invite two members from the Committee to serve on a consultant selection panel scheduled for July 7, 2005.

### **EXECUTIVE SUMMARY**

County Executive Officer requests the appointment of twenty one (21) individuals to the recently created Napa County General Plan Steering Committee and the appointment of two members of the Committee to serve on a consultant selection panel scheduled for July 7, 2005.

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Executive Office and the Conservation, Development and Planning Department will provide support and liaison staff to the Committee.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	At their annual retreat in April of 2005, the Board of Supervisor's indicated their desire to pursue further public involvement in the General Plan Update by establishing a public member Steering Committee.
Is the general fund affected?	Yes
Future fiscal impact:	The Committee's tasks are expected to be completed by 2008.
Consequences if not approved:	Public involvement in the development of the General Plan Update will be limited.
Additional Information:	None

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On May 10, 2005 the Board of Supervisor's adopted Resolution 05-77 (attached) creating the Napa County General Plan Update Steering Committee. The charge of the Steering Committee is twofold:

1. To assist County staff in drafting the General Plan, including polices, goals, objectives and implementation measures; and,
2. To build community support for the plan the Committee helps to create.

It is expected that the Committee will aim for consensus on as many issues as possible, and vote on matters where consensus is not possible (the bylaws establish a 2/3 voting requirement). The Committee will meet at least once per month, focusing on one element of the General Plan at a time, starting with a review of the current General Plan elements. The Committee will also be asked to assist in the development of several alternative scenarios to be evaluated in the program-level Environmental Impact Report that will be prepared in conjunction with the Plan.

On May 11, 2005 consistent with the Board's direction, an application packet was released to the public, including the Board's Resolution, the Committee bylaws, an application form, and a Q&A hand out. The application form indicated the Board's desire to appoint individuals representing diverse perspectives, and asked applicants to check-off the geographic area or interest group(s) they would represent.

The deadline for application submittal was June 6th, by which time 88 applications were received, all of which have

been provided to the Board Members. Attached is a "Selection Matrix" which lists the names of the 88 applicants, indicates the Supervisorial District where they reside, and the area(s) of interest and/or expertise checked on their application. Late applications are still being received, and will be held for the Board's use in filling future vacancies.

Each Board member shall nominate four members from the list of applicants, one of which must reside in the nominating Supervisor's district. Staff suggests that each Supervisor nominate one person at a time, and that the Board reject or appoint the nominees after each round.

In conformance with the Board's May 10 Resolution, the City Managers have nominated Carol Poole, the Planning Director of St. Helena, to serve as the 21st Steering Committee member, representing the interests of the cities. This nominee also requires confirmation (appointment) by the Board.

Staff also requests that the Board authorize staff to invite two of the 21 appointees to participate on a selection panel for consultant teams scheduled for July 7, 2005.

#### **SUPPORTING DOCUMENTS**

- A . Steering Committee Resolution Adopted May 10, 2005
- B . Selection Matrix
- C . Applicants by Supervisorial District

CEO Recommendation: Approve

Reviewed By: Howard Siegel