



Agenda Date: 6/28/2005
Agenda Placement: 6QQ

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Andrew Carey, Management Analyst, 253-4477
SUBJECT: Adoption of a resolution accepting the Engineer's Report for County Service Area No. 4 and setting a public hearing on the proposed levy of assessment

RECOMMENDATION

County Executive Officer requests the following actions:

1. Adoption of a resolution accepting the Engineers' Report for County Service Area No. 4 and setting a public hearing on the proposed levy of assessment;
2. Set a public hearing for August 2, 2005 at 9:00 A.M. to hear protests to the proposed assessment;
3. Direct the Clerk of the Board to comply with the requirements of Article XIII D of the California Constitution with respect to notice requirements for the proposed assessment; and
4. Designate Margaret Woodbury, Chief Deputy County Counsel, as the person to answer questions regarding the assessments and protest proceedings.

EXECUTIVE SUMMARY

The recommended action will commence the annual assessment process for County Service Area No. 4 for Fiscal Year 2005-2006 by accepting the Engineer's Report, which sets forth the proposed assessment, and setting a public hearing to hear protests to the proposed assessment.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of

Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

County Service Area No. 4 (CSA No. 4) was formed in 2002 for the purpose of providing funding for farmworker housing programs in Napa County. In February 2002, the Board adopted Resolution No. 02-27 establishing a Farmworker Housing Advisory Committee for CSA No. 4. The Farmworker Housing Advisory Committee includes representatives from the vineyard operator and farmworker communities. The primary purpose of this advisory committee is to review the proposed annual budget of the Napa Valley Housing Authority publicly operated farmworker housing program and to recommend an appropriate assessment for County Service Area No. 4 to the Board of Supervisors.

On May 24, 2005, the Farmworker Housing Advisory Committee met and discussed the assessment proposed in the Engineer's Report for CSA No. 4 and recommended that the assessment for Fiscal Year 2005-2006 be set at \$9.25 per acre.

The proposed Fiscal Year 2005-2006 budget for CSA No. 4 shows a need for \$441,880 in assessment funds. With 47,771 planted acres of vineyards in CSA No. 4, the recommended per acre assessment for Fiscal Year 2005-2006 is \$9.25. The proposed assessments for Fiscal Year 2005-2006 do not exceed the range of assessments previously approved by the Board of Supervisors and the owners of the assessed parcels located in CSA No. 4.

It should be noted that for Fiscal Year 2004-2005 the Farmworker Housing Advisory Committee recommended an increase in the per acre assessment to \$9.25 over the previous year's per acre assessment of \$8.49 in order to assist the Napa Valley Housing Authority in meeting the matching requirements of a State Grant that will allow funding to complete necessary capital improvements at the Calistoga and Mondavi farmworker housing sites at one time, rather than schedule a repair and replacement plan over many years. Further, the Farmworker Housing Advisory Committee agreed that this funding level would be acceptable to them for a two-year period, as long as operations costs did not rise significantly and the balance of funds were used for the capital improvements. The proposed FY 2005-2006 assessment and budget for CSA No. 4 are consistent with the Farmworker Housing Advisory Committee's recommendation.

Adoption of this resolution complies with the procedures required under County Service Area law and Napa County Code sections 3.12.030 and 3.12.040, necessary to initiate the process for levying the annual assessment on affected CSA No. 4 property owners.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Britt Ferguson