



Agenda Date: 6/28/2005
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment to Agreement with Kristine E. Vinup

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6451 (formerly Agreement No. AUD 5700-05) with Kristine E. Vinup for a maximum of \$53,000 to provide coordination and implementation of a training plan for the Napa County Public Health Preparedness and Response to Bioterrorism Grant.

EXECUTIVE SUMMARY

The contractor provides coordination and implementation of the training plan for the Napa County Public Health Preparedness and Response to Bioterrorism Grant.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement is fully funded from the grant Napa County receives from the Department of Health Services.
Is the general fund affected?	No
Future fiscal impact:	The agreement terminates August 30, 2005.
Consequences if not approved:	The funding will revert to the State.

Additional Information: This agreement previously was under \$50,000 and therefore was an Auditor's ("AUD") contract. Now that it will exceed \$50,000, Board approval is required and the agreement is given a new agreement number.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The California Department of Health Services (CDHS) is providing funding through the Centers for Disease Control and Prevention and the Health Resources and Services Administration (HRSA) cooperative agreements to the Health and Human Services Agency to plan and implement the core public health capacities and benchmarks required in the Bioterrorism Plan. The contractor will develop and implement the training plan.

The amendment increases the maximum compensation payable to the contractor due to a reevaluation of the program budget, which determined that funding was available to provide additional trainings. This amendment is being presented for Board approval since the aggregate dollar amount will exceed the \$50,000 threshold.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon