



Agenda Date: 6/28/2005
Agenda Placement: 6FF

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Roads Department
REPORT BY: Kim Henderson, Staff Services Manager, 259-8382
SUBJECT: Approval of Budget Transfer No. 91

RECOMMENDATION

Director of Public Works requests approval of Budget Transfer No. 91 appropriating \$304,947 of excess revenue and making budgetary adjustments within the Roads budget to provide sufficient appropriation authority for projected year-end expenditures. (4/5 vote required)

EXECUTIVE SUMMARY

Approval of Budget Transfer No. 91 appropriates excess revenue in the amount of \$304,947 and makes budgetary adjustments within the budget unit to provide sufficient appropriation authority for projected year-end expenditures.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Reimbursement by the City of American Canyon for cost incurred by the Roads budget for the installation of a water line included in the Devlin Road Project.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	On July 13, 2004 your Board approved a Joint Exercise of Powers Agreement with the City of American Canyon for the term May 20, 2004 through June 30, 2005 for reimbursement by City of American Canyon for 100 percent of costs for the installation of a water line as part of the Devlin Road Extension Project.

Total costs of the water line installation project were unknown until the final

project numbers were calculated. Upon completion, staff invoiced the City of American Canyon for reimbursement of \$304,947. The City of American Canyon accepted the invoice and submitted payment June 2005.

Budget Transfer No. 91 appropriates the excess revenue and makes budgetary adjustments within the Roads budget to provide sufficient appropriation authority for projected year-end expenditures.

Is the general fund affected? No

Future fiscal impact: Unspent funds will carry over to the Roads Fund Balance.

Consequences if not approved: Excess revenue will not be appropriated and budgetary adjustments within the Roads budget to provide sufficient appropriation authority will not be completed and will prevent payment of invoices.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 15, 2005 Roads received \$304,947 of revenue for reimbursement of expenses incurred in the Roads budget for which we are requesting appropriations be made to recognize the excess revenue. Approval of Budget Transfer No. 91 will appropriate these funds.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey