



Agenda Date: 6/27/2006
Agenda Placement: 6Z

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Ben Wilson - Chief Information Officer
Information Technology Services
REPORT BY: Gail Vandeburgt, Staff Services Analyst I, 707-259-8666
SUBJECT: Amendment to extend the term of Agreement 6290-2 with Accela Automation

RECOMMENDATION

Chief Information Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6290-2 with Accela, Inc. extending the term through October 31, 2006 for automated property management system implementation services.

EXECUTIVE SUMMARY

On June 15, 2004, the Board gave approval of and authorization for the Chair to sign agreements (maintenance, software license, and implementation services) with Accela, Inc. for the purchase and implementation of Accela Automation property management software to replace the current Permits Plus application. The implementation of the Accela Automation software is intended to enhance the County's ability to track and manage land use and community development activities including permits, building safety, inspections and reviews, zoning, projects, code enforcement, and more.

During the migration from Permits Plus to Accela Automation, it was determined that certain required systems functionality had not been designed into the current release of Accela Automation software. Accela acknowledged this omission and is currently working to add this functionality into a future software release. This added design phase extended the project schedule beyond the original term of the agreement. Consequently, an amendment extending the term of the implementation services agreement through June 30, 2006 was approved. It has become clear, however, that certain key implementation deliverables will not be completed by that date. Therefore, Amendment No. 2 extending the term through October 31, 2006 is recommended. All other terms and conditions of the agreement, including compensation, remain unchanged.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

On June 15, 2004, the Board gave approval of and authorization for the Chair to sign agreements (maintenance, software license, and implementation services) with Accela, Inc. for the purchase and implementation of Accela Automation property management software to replace the current Permits Plus application. The implementation of the Accela Automation software is intended to enhance the County's ability to track and manage land use and community development activities including permits, building safety, inspections and reviews, zoning, projects, code enforcement, and more. Departments using Accela Automation permitting application will include Building Inspection and Planning, Fire Protection, Public Works, and Environmental Management.

Accela Automation is a web-based permitting system that will replace the client-based Permits Plus application. The new web-based platform will:

- | Enable better departmental collaboration and property based permit tracking
- | Ease some of the administrative burden related to accounting for fee deposits and charges
- | Offer new functionality like voice response (IVR), wireless inspections and better GIS integration

During the migration from Permits Plus to Accela Automation, it was determined that certain required systems functionality had not been designed into the current release of Accela Automation software. Accela has acknowledged this omission and is currently working to add this functionality into a future software release. This added design phase will extend the project schedule beyond the original term of the agreement (Fiscal Year 2004-2005). Consequently, an amendment extending the term of the implementation services agreement (Agreement No. 6290-2) through June 30, 2006 was approved. Now, amendment #2 is recommended to extend the term for an additional three months because some deliverables remain outstanding. All other terms and conditions of the agreement, including compensation, remain unchanged.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Gratton