



Agenda Date: 6/27/2006
Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Authorization to accept donations from Tzu Chi Foundation and Travis Air Force Base

RECOMMENDATION

Director of Health and Human Services requests authorization to accept donations from the following entities for use at the South Napa Shelter:

1. A donation of medical equipment and supplies from the Tzu Chi Foundation totalling \$16,000; and
2. A donation of cabinets and shelving units from Travis Air Force Base totalling \$12,000.

EXECUTIVE SUMMARY

Approval of the requested action will enable the acceptance of donations of medical equipment, supplies, cabinets and shelving units for use at the South Napa Shelter.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 20, 2006, the Board approved Resolution No. 06-120 authorizing the Director of Health and Human Services to accept donations for the South Napa Shelter up to \$10,000 per donation. Approval of today's requested action will authorize the acceptance of two donations, from the Tzu Chi Foundation and from Travis Air Force Base. Both donations exceed the \$10,000 limit delegated to the Director of Health and Human Services under the recently adopted Resolution.

The Tzu Chi Foundation wishes to donate approximately \$16,000 of medical examination room equipment and supplies for use at the South Napa Shelter. The equipment and supplies will be used by Clinic Ole staff to provide medical services to Shelter clients. Tzu Chi is an international compassionate relief foundation. Foundation members provided financial assistance to affected County residents after the recent floods. As a result of that association and conversations with Health and Human Services staff, Tzu Chi offered to donate items to furnish two medical examination rooms at the South Napa Shelter.

Travis Air Force Base is closing two dormitories. Staff from Travis approached County staff to see if the County would be interested in any of the furnishings. HHSA staff identified 60 cabinet and shelf units that can be used for clothing storage at the South Napa Shelter. Health and Human Service will work with Community Action Napa Valley to arrange for the delivery of the donated items.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita