



Agenda Date: 6/27/2006  
Agenda Placement: 6J

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Actions regarding Adult Protective Services (Amendments to Agreements with CareAccess Silicon Valley and McWilliams Mailliard Technology Group, Inc.)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following amendments to provide software and support services for the Adult Protective Services Program:

1. Amendment No. 1 to Agreement No. 6357 with CareAccess Silicon Valley, Inc. increasing the amount by \$480 for a new maximum of \$3,360; and
2. Amendment No. 2 to Agreement No. 6336 with McWilliams Mailliard Technology Group, Inc., decreasing the amount by \$512 for a new maximum of \$4,425 and extending the term through September 30, 2007.

### **EXECUTIVE SUMMARY**

The Napa County Adult Protective Services (APS) program utilizes CareAccess Silicon Valley, Inc. and McWilliams Mailliard Technology Group, Inc., APS software to assist in protecting its clientele and in maintaining compliance with state laws and regulations. Approval of the requested amendment with CareAccess will increase the maximum dollar amount for Fiscal Year 2006-2007 software support services to be provided by this vendor. Approval of the requested amendment with McWilliams Mailliard Technology Group will decrease the maximum amount of the agreement due to a decrease in the Aging & Adult Client Tracking System (AACTS) Update/Enhancement fees this fiscal year and extends the term of the agreement through September 30, 2007.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Although the activity is mandatory, selection of the providers is discretionary. Approval of the requested amendments will allow CareAccess and McWilliams Mailliard Technology Group (MMTG) to provide software and support to assist the Napa County Adult Protective Services (APS) program in protecting elders and dependent adults who are victims of abuse and/or neglect perpetrated by self or others. Approval of the requested amendments will assist the APS workers in maintaining compliance with state regulation and law, and will also provide management staff with useful reports.
Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement with CareAccess terminates June 30, 2007, the agreement contains an automatic renewal, which allows the County to continue these services into the following fiscal year. Appropriations will be budgeted accordingly.  The agreement with McWilliams Mailliard Technology Group, Inc. terminates September 30, 2007.
Consequences if not approved:	If these amendments are not approved, the contract maximums will not be accurate and the agreement with McWilliams Mailliard Technology Group, Inc. will terminate September 30, 2006. HHSA sets each contract maximum at the anticipated level of usage in order to be able to accommodate all needed services within the total appropriation authorized for contracts in each budget unit.
Additional Information:	These agreements are funded 100% by the Adult Protective Services (APS) allocation. Revenue received from the Community Services Block Grant/APS combined allocation has a mandated annual county dollar maintenance of effort of \$206,057 regardless of the level of expenditures.

## **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

## **BACKGROUND AND DISCUSSION**

The Adult Protective Services (APS) program is a state-mandated program (Welfare and Institutions Code Section 15600, et. seq.) charged with the investigation of abuse and neglect allegations perpetrated against dependent adults and the frail elderly who reside outside of licensed facilities. APS works closely with the District Attorney's Office and local law enforcement agencies to provide this key public safety protection for this vulnerable population. Besides the investigative component, APS provides an array of social services that includes a 24-hour emergency response system; initial evaluation, assessment, reassessment, service plan development and monitoring; the purchase of tangible services; in-home protection; case management; information and referral; and representative payee services. According to the California Department of Social Services Manual of Policies and Procedures Division 33 regulations, APS programs must comply with strict timelines when responding to calls and in the delivery and documentation of services as outlined above.

CareAccess is part of a project that began under the Governors' Aging with Dignity Challenge Grant to demonstrate new approaches in the use of technology for the elderly and persons with disabilities. CareAccess provides internet technology solutions and independent software for the health and human/social services industry. Under this agreement, CareAccess Silicon Valley (CareAccess), a California non-profit corporation, provides Virtual Private Portal, an internet access technology, that enables Napa County's Adult Protective Services (APS) program to securely store client data at a remote server and access the data via the Internet. Approval of the requested amendment will increase the maximum dollar amount for Fiscal Year 2006-2007 software support services from \$2,880 to \$3,360 annually.

McWilliams Mailliard Technology Group provides the Aging & Adult Client Tracking System (AACTS) software that has been used successfully for the past several years in San Francisco County. Several other counties are in the process of purchasing this software too. Napa County APS has successfully used the AACTS software during the last year. It enables tracking of cases by perpetrator and enhances the retrieval of accurate histories of previous reports of abuse and neglect while creating documentation of social worker investigations and interventions. These features provide increased efficiency and allow the supervisor to easily control, monitor and evaluate social worker activities. Approval of the requested amendment will decrease the maximum amount of the agreement from \$4,937 to \$4,425 due to a reduction in the County's share of AACTS Update/Enhancement fees for Fiscal Year 2006-2007. Approval of the requested amendment will also extend the term of the agreement through September 30, 2007.

The California Department of Social Services has determined that APS is not a health care provider for purposes of HIPAA. This position was taken because there are no medical services delivered in this program.

#### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita