



Agenda Date: 6/27/2006  
Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Renewal of MOU between the Workforce Investment Board and the Job Connection Partners

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Memorandum of Understanding No. 6282 between the Napa Valley Workforce Investment Board (WIB) and The Job Connection Partners for the term July 1, 2006 through June 30, 2009 for the provision of workforce development services.

### **EXECUTIVE SUMMARY**

The Workforce Investment Act of 1998 provides for the appointment of a local Workforce Investment Board (WIB) which, in partnership with the County, governs local workforce development activities. The WIB also certifies a One-Stop Operator to provide workforce development activities in the County. In Napa County, the One-Stop Operator is the Job Connection, a consortium of local organizations. Napa County Health and Human Services Agency's Training and Employment Center (TEC) is the lead agency for the One-Stop Operator.

Approval of this agreement will establish a Memorandum of Understanding between the WIB and the One-Stop partners concerning the operation of the Job Connection.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The Workforce Investment Act of 1998 provides for the appointment of a local Workforce Investment Board (WIB) and describes the requirements of the One-Stop delivery system, as well as the roles and responsibilities of the agencies required to participate in the One-Stop. HHSA's Training and Employment Center (TEC) is one of the Job Connection partners and serves as the lead agency for the One-Stop. This Memorandum of Understanding (MOU) formalizes the roles of the Workforce Development Board and the One-Stop employment services partners and outlines how resources will be shared among the One-Stop partners for the term July 1, 2006 through June 30, 2009. The MOU does not require any specific cost from the County.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita