



Agenda Date: 6/27/2006  
Agenda Placement: 6D

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Renewal Agreement with Volunteer Center of Napa County, Inc.

---

### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 2242 with Volunteer Center of Napa County, Inc., for a maximum of \$18,000 for the term July 1, 2006 through June 30, 2007 to provide Child Abuse Prevention and Education Services.

### **EXECUTIVE SUMMARY**

Approval of this agreement will enable the Volunteer Center to continue providing child abuse/assault prevention education to elementary school children and their parents and teachers throughout the County's school districts. The Mental Health Board has reviewed and approved the Volunteer Center's application for funding.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that it is funded by monies collected under birth registration legislation (AB 2994) and donations received with property tax payments and deposited in the County's Children's Trust Fund. These funds are set aside for the local Child Abuse Prevention Council and for discretionary use for children's programs in Napa County.

Approval of this agreement will enable the Volunteer Center to continue to

provide child abuse/assault prevention education to elementary school children and their parents and teachers throughout the County's school districts. The Mental Health Board has reviewed the Volunteer Center's application and approved its funding.

Is the general fund affected? No

Future fiscal impact: Although the agreement terminates June 30, 2007, the agreement contains an automatic renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations will be budgeted accordingly.

Consequences if not approved: If this agreement is not approved, child abuse/assault prevention workshops will not be provided to children, parents, and teachers in the County's elementary schools.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Volunteer Center's Child Assault Prevention and Empowerment program (CAPE), formerly Child Abuse Assault Prevention Program (CAPP), has provided abuse prevention workshops in Napa County since 1984. The CAPE program uses a national abuse/violence prevention model in providing educational English and Spanish workshops in Napa County elementary schools. Approval of this contract will fund thirty (30) workshops for approximately 750 students and ten (10) workshops for 100 parents, emphasizing parents' responsibility for child safety. The CAPE program seeks additional funding from other resources in order to provide additional workshops to children.

By direction of the Board of Supervisors, the Mental Health Board is responsible for receiving and approving applications for the use of Children's Trust Fund monies on an annual basis. The Children's Trust Fund receives revenue from birth certificate fees and donations specifically earmarked for the Children's Trust Fund received together with property tax payments. The funding is set aside for the local Child Abuse Prevention Council and for discretionary use for children's programs in Napa County. Several Mental Health Board subcommittees consider the requests for funding and report their recommendations to the full Mental Health Board. On May 8, 2006, the Mental Health Board reviewed and approved the application of the Volunteer Center to continue the provision of these services.

The Volunteer Center is not a health care provider for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendor under this agreement. Therefore, a Business Associate agreement is not required.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita