



Agenda Date: 6/26/2007  
Agenda Placement: 8B  
Set Time: 9:00 AM PUBLIC HEARING  
Estimated Report Time: 5 Minutes

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Airport  
**REPORT BY:** Kathleen Dubrin, Staff Services Analyst II , 259-8683  
**SUBJECT:** Public Hearing and adoption of a resolution increasing fees charged for hangar rentals at the Napa County Airport

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### **RECOMMENDATION**

Director of Public Works/Aviation requests the following actions concerning fees charged for hangar rentals at the Napa County Airport:

1. Open Public Hearing to consider any comments with respect to the fees charged for hangar rentals at the Napa County Airport; and
2. Close Public Hearing and adopt a resolution authorizing increasing fees for hangar rentals.

### **EXECUTIVE SUMMARY**

Adoption of the resolution will amend Section 30.060 and Section 3A, I-B of the Napa County Policy Manual to reflect a 3.2% increase in hangar rental fees located at the Napa County Airport. This increase is based upon the increase of the All Urban Consumer Price Index (CPI) for San Francisco, Oakland, and San Jose since the last annual update of these fees. This fee adjustment was recommended by the Airport Advisory Commission with a majority vote (six votes in the affirmative, and one negative vote) on May 7, 2007.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	An increase in the hanger fees allows this user fee to be adjusted to keep

pace with inflation. This fee update is brought to the Board on an annual basis to assure that hangar rates remain consistent with the CPI. Revenue to the Airport Enterprise Fund is anticipated to increase by \$12,549 during fiscal year 2007-2008.

Is the general fund affected? No

Future fiscal impact: An annual increase to the Airport Enterprise Fund of \$12,549.

Consequences if not approved: An increase in hangar fees is necessary to provide a sufficient revenue source to properly maintain the airport hangars and other maintenance activities at the airport that benefit the airport users.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

There are currently 171 hangars owned by the Napa County Airport. Hangar sizes range from 866 sq. ft. to 4,200 sq. ft. and are used by the hangar tenants for personal aircraft storage. Hangar bills are prepared by the Central Collections Department of the County and mailed to the hangar tenants on a monthly basis.

On April 4, 2000 the Board adopted Resolution No. 00-40 adjusting airport hangar rates to make hangars with similar size and amenities more comparable in cost. The necessity of an increase in airport hangar fees by the CPI is evaluated each year by the Airport Advisory Commission.

At the May 7, 2007 Airport Advisory Commission meeting, an increase based upon the CPI was recommended in order to keep pace with inflation, and to provide revenue for maintenance of airport hangars and other maintenance activities at the Airport.

### **SUPPORTING DOCUMENTS**

A . 07-08 Hangar Fees Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi