



Agenda Date: 6/26/2007  
Agenda Placement: 6W

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Nancy Owyong, Staff Services Analyst I , 253-4603  
**SUBJECT:** Amendment No. 2 to Lease Agreement No. 4852

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Lease Agreement No. 4852 with Napa Valley Vintners Community Health Center, extending the term through June 30, 2009, for a new annual maximum of \$1,980 which represents a reduction of \$4,509.60 in fiscal year 2007-08, for reduced leased space located at 1141 Pear Tree Lane for Health and Human Services Agency staff and programs.

### **EXECUTIVE SUMMARY**

Since October 1, 2002, Napa County Health and Human Services Agency (HHSA) has leased office space at 1141 Pear Tree Lane to assist low-income individuals with issues relating to Medi-Cal, food stamp distribution and public assistance services. Because of expanding programs and limited space at the Health Center, HHSA will be relocating to a smaller office at this facility.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Agency - Social Services (BU 50100)
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of Amendment No. 2 with the Napa Valley Vintners Community Health Center will enable Eligibility Workers from Health and Human Services

to be co-located in the health facility to provide services to clients relating to Medi-Cal, food stamp distribution and other public assistance services. 85% of funding comes from Social Services allocations and 15% from the General Fund.

Is the general fund affected? Yes

Future fiscal impact: The annual rent will be reduced from \$6,490.60 to \$1,980 for Fiscal Year (FY) 2007-08, and \$2,059.20 in FY 2008-09. The FY 2008-09 increase reflects a four percent (4%) increase.

Consequences if not approved: The health center located at 1141 Pear Tree Lane consists of several nonprofit agencies that serve common clients in need of health and other support services. If the Amendment is not approved, Health and Human Services will not be able to provide services to clients in the facility.

Additional Information:

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa Valley Vintners Community Health Center is a 24,000 square foot health care facility located at 1141 Pear Tree Lane. The facility serves as a comprehensive health care center for low-income individuals and families living in the Napa Valley, and consists of several nonprofit agencies that serve common clients in need of health and other support services. On July 1, 2007, HHSA will be moving into a smaller suite, from approximately 394 square feet to 109 square feet.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi