



Agenda Date: 6/26/2007
Agenda Placement: 6S

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Hillary Gitelman - Director
Conservation, Development & Planning
REPORT BY: John Woodbury, Principal Planner , 259-5933
SUBJECT: Approval of Conflict of Interest Code for the Napa County Regional Park and Open Space District

RECOMMENDATION

Director of Conservation, Development and Planning recommends the Board approve the Conflict of Interest Code adopted by the Napa County Regional Park and Open Space District for District officers and designated employees and contractors.

EXECUTIVE SUMMARY

State law requires each public agency to adopt a Conflict of Interest Code, and for the adopted code to be approved by the Board of Supervisors for the County within which the agency is organized. The Napa County Regional Park and Open Space District Board of Directors on March 7, 2007 adopted Resolution 07-02 indicating its intent to adopt a Conflict of Interest Code and directing its District Secretary to publish notice of this intent and to solicit comments from the public. The notice was published in the Napa Valley Register on March 20, 2007, with a comment period extending until May 11, 2007. No comments were received, and on May 14, 2007 the Board of Directors voted unanimously to adopt the proposed Conflict of Interest Code.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Section 82011 of the Government Code designates the County Board of Supervisors as the code reviewing body for Conflict of Interest Codes adopted by a public agency, other than a city, which is wholly contained within a county. Pursuant to Section 87303 of the Government Code, within 90 days of receiving a proposed code from the public agency, the code reviewing body shall (a) approve the proposed code as submitted, (b) revise the proposed code and approve it as revised, or (c) return the proposed code to the agency for revision and resubmission within 60 days. When a proposed conflict of interest code is approved by the code reviewing body, it shall be deemed adopted and shall be promulgated by the agency.

The proposed code is based on the same template that has been used for other special districts in the County, and covers designated officers, employees and contractors of the District.

SUPPORTING DOCUMENTS

A . Conflict of Interest Code

CEO Recommendation: Approve

Reviewed By: Helene Franchi