



Agenda Date: 6/26/2007  
Agenda Placement: 6K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Janice Donovan for Koford, Douglas - Sheriff-Coroner  
Sheriff  
**REPORT BY:** JANICE DONOVAN, Sheriff's Administrative Manager, 259-8674  
**SUBJECT:** Contract for Animal Services with the Cities of Napa and American Canyon

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### **RECOMMENDATION**

Sheriff requests approval of and authorization for the Chair to sign the following agreements for animal services including animal shelter:

1. Revenue Agreement No. 3585 with the City of Napa increasing the amount by \$16,500 for a new maximum of \$181,500 for the term July 1, 2006 through June 30, 2007; and
2. Amendment No. 2 to Revenue Agreement No. 3886 with the City of American Canyon increasing the amount by \$2,750 for a new maximum of \$30,250 in Fiscal Year 2006-2007 and increasing the amount by an additional \$3,025 for a new maximum of \$33,275 in Fiscal Year 2007-2008.

### **EXECUTIVE SUMMARY**

The agreement with the City of Napa increases compensation to the County for animal services provided in Fiscal Year 2006-2007. The amendment with City of American Canyon increases compensation to the County in Fiscal Year 2006-2007 and Fiscal Year 2007-2008 for animal services provided.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Animal Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	These agreements generate revenue for the County of Napa. The Cities of American Canyon and Napa will pay the County for animal services provided

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	within City boundaries.
Is the general fund affected?	No
Future fiscal impact:	The revenue agreement with American Canyon extends through June 30, 2008. The City of Napa's Fiscal Year 2007-2008 agreement is in the process of being negotiated.
Consequences if not approved:	If this agreement is not approved, the Cities of American Canyon and Napa would need to provide their own animal services or contract with another jurisdiction. Napa County would lose the budgeted revenue.
Additional Information:	None.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The County of Napa has provided animal services to the City of Napa since 1995 and to the City of American Canyon since 1996. The Sheriff's Department has assumed field operational duties since 1998. The Animal Services Officers are responsible for impounding animals found to be in violation of County Ordinances, investigating animal bites and acts of cruelty against animals and assisting injured, sick and stray animals.

Funding from the City of Napa and the City of American Canyon covers a portion of salaries, benefits, supplies and services for time spent for two officers to provide services. The remaining costs are borne by the County for calls in the unincorporated areas of the County. Animal Services Officers respond to all calls Monday through Friday 7:00 a.m. - one hour after sunset; Saturday and Sunday 8:00 a.m. - 5:00 p.m.; and on-call/standby on holidays.

The City of Napa will pay the County \$181,500 in Fiscal Year 2006-2007 for these services. The City of American Canyon will pay the County \$30,250 for services in Fiscal Year 2006-2007 and \$33,275 for services in Fiscal Year 2007-2008. These agreements are late in coming to the Board due to the delay in taking the agreement to Napa's City Council. The City of Napa and the City of American Canyon have been paying the County for services provided throughout Fiscal Year 2006-2007 at the rates established in Fiscal Year 2005-2006. A supplemental invoice will be issued to the Cities for payment.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan